

**MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held at the Philbrick-James Library on December 27, 2019 at 2:30 PM Eastern Time.

There were present:	Debra Murphy	Chairman
	Deborah Boisvert	Member and Treasurer
	Karen Leavitt	Member
	Erroll Rhodes	Member and Secretary

Absent:	Andrew Robertson	Select Board Liaison
	Carol Levesque	Member
	Daniel Tripp	Member
	Richard Boisvert	Alternate Member
	James Deely	Alternate Member

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chairman of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chairman stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. The minutes of the meeting of November 19, 2019 were approved. It was note that the meeting of the DHC noticed for December 17, 2019 was cancelled due to weather.
3. There was a discussion of a proposed warrant article relating to a Town Hall elevator trust fund. The discussion focused on Town Hall use, accessibility, community involvement, cost issues and the need for forward thinking accountability. Following a motion duly made and seconded, it was agreed to a) withdraw the proposed warrant article for consideration in the current cycle and b) authorize Mr. Rhodes to investigate possible ways of improving Town Hall use and accessibility in the context of community involvement and cost issues. Mrs. Murphy will advise the Select Board of the warrant article decision.
4. There was a discussion of DHC's ongoing projects, and the attendant work demands. Following a motion duly made and seconded, it was agreed that the DHC will meet on the third Tuesday of every month, subject to posted noticing.
5. There was a discussion of the Heritage Map project covering its description, functions, possible roles, benefits, uses and management. Mrs. Boisvert undertook to formulate a coherent approach to this matter.

6. There was a discussion of the DHC website covering its housing, function, and interconnection with DHC's ongoing projects. Following a motion duly made and seconded, it was agreed that Mrs. Boisvert and Mr. Rhodes would formulate an update path for the website consistent with DHC's ongoing projects.
7. There was a discussion of the DHC's board membership needs. Members were encouraged to suggest qualified nominees.
8. It was noted that the Select Board had circulated the list of recently deeded properties for review by the DHC.
9. The next meeting of the DHC was noted to be held on January 21, 2020.

There being no further business to be transacted at this Meeting it was declared closed and in witness thereof, these Minutes have been issued as of the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting