

**MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held via Zoom on November 12, 2020 at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Dana van der Bijl	Member
	Deborah Boisvert	Member and Treasurer
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary
Absent:	Karen Leavitt	Member
	Carol Levesque	Member
	Richard Boisvert	Alternate Member
	Andrew Robertson	Select Board Liaison

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. The minutes of the meeting of October 22, 2020, following a motion duly made (Mrs. Boisvert), seconded (Ms. van der Bijl) and voted upon, were approved unanimously.
3. The treasurer reported that there was no activity on the financial front except the accrual of interest, which will be reflected in the next Treasurer's report.
4. Ms. Murphy reported that the Municipal Budget Committee has approved the proposed DHC budget at their recent meeting.
5. There was discussion of the proposed mailing to the town and the timing thereof. It was noted that a letter format would present substantial obstacles whereas a postcard format would represent a more efficient and seamless process, not to mention reduced costs. Discussion resulted in suggestions of graphics and language for a postcard, which Ms. Murphy will circulate for agreement. Comments were requested by November 18th.
6. The December 17th DHC meeting was confirmed. There was also a discussion about perhaps facilitating the upcoming meeting of the Historical Society via Zoom given the ongoing Covid situation.

7. There was a discussion of the proposed window and plaster repair work at the Town Hall and the possible role the DHC could play in ensuring or supporting quality and bidding standards for the work and the warrant article being contemplated in this regard.
8. There was a discussion of the posting of DHC meeting notices, and of the possibility of adding an email opt-in function to the noticing that takes place on the town's website.
9. The next meeting of the DHC was noted to be held via Zoom on December 17, 2020.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Ms. Murphy), seconded (Ms. van der Bijl) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting