

**MINUTES OF A MEETING  
OF THE  
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held via Zoom on September 24, 2020 at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Dana van der Bijl	Member
	Deborah Boisvert	Member and Treasurer
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary
Absent:	Karen Leavitt	Member
	Carol Levesque	Member
	Richard Boisvert	Alternate Member
	Andrew Robertson	Select Board Liaison

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. The minutes of the meeting of July 23, 2020, following a motion duly made (Ms. Murphy), seconded (Mrs. Boisvert) and voted upon, were approved.
3. The treasurer presented the attached report as of today's date, which, following a motion duly made (Ms. Murphy), seconded (Mr. Rhodes) and voted upon, was approved.
4. There was a report on the budget presentation to the Select Board, and notice of their acceptance thereof, as presented. It is anticipated that there will also be a presentation to the Budget Committee.
5. There was a discussion of the coordination with the Town in considering the current needs surrounding Town Hall. It was noted, with thanks, that the Select Board encouraged this cooperation, particularly in relation to the repair and restoration of the windows at the Town Hall. Mr. Rhodes undertook to accelerate his work on this front in the near future, to include input for a possible warrant around Town Hall repair and improvement.
6. There was discussion of the logistics of the proposed mailing to the town and the timing

thereof.

6. There was a discussion of the Master Plan process discussions (and budget maneuvers) being undertaken currently by the Planning Board. Mr. Merrill agreed to undertake a review of the process materials which had been distributed, with an eye to advising how the DHC might best offer its input to the Planning Board. A general discussion of the Master Plan ensued.
7. Mrs. Boisvert reported that the 'history of schools' component of the Heritage Map, prepared by Mrs. Leavitt, was well in hand, although progress on the web page and other aspects of the Heritage Map had not made significant progress. She also noted that the Barn Survey will need to be updated for accuracy and completeness, and proposed methods of including the public in that endeavor.
8. There was a brief discussion of meeting schedule and logistics. There was a proposal (made by Mrs. Boisvert and seconded by Ms. Murphy) to extend the Zoom meeting schedule through mid-2021, with accommodation for conflicts, which was voted upon and approved.
9. There was a discussion of the short-topic briefs to be included on the website.
10. The next meeting of the DHC was noted to be held via Zoom on October 22, 2020.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Mr. Rhodes), seconded (Ms. van der Bijl) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

*Debra A Murphy*

Debra Murphy

Chairman of the Meeting

Erroll Rhodes

Secretary of the Meeting