

**MINUTES OF A MEETING  
OF THE  
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held via Zoom on October 22, 2020 at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Deborah Boisvert	Member and Treasurer
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary
Absent:	Dana van der Bijl	Member
	Karen Leavitt	Member
	Carol Levesque	Member
	Richard Boisvert	Alternate Member
	Andrew Robertson	Select Board Liaison

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. The minutes of the meeting of September 24, 2020, following a motion duly made (Ms. Murphy), seconded (Mrs. Boisvert) and voted upon, were approved unanimously.
3. The treasurer reported that there was no activity on the financial front except the accrual of interest, which will be reflected in the next Treasurer's report.
4. There was a discussion of the DHC mailbox at the Town Offices, and Mr. Rhodes was asked to check on receipts therein.
5. There was a discussion of the DHC meeting schedule, with meetings dates for November (12<sup>th</sup>) and December (17<sup>th</sup>) being agreed. Meetings will continue to be held via Zoom.
6. There was discussion of the logistics of the proposed mailing to the town and the timing thereof. Comments were requested by October 31<sup>st</sup>.
7. There was a discussion of the short-topic briefs to be included on the website.

8. There was a discussion of the possibility of email opt-in notifications to interested members of the public for meetings noticed on the town's website.
9. There was a discussion of the budget presentation before the Budget Committee, which will be made by Mrs. Murphy.
10. The next meeting of the DHC was noted to be held via Zoom on November 12, 2020.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Mrs. Boisvert), seconded (Mr. Merrill) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

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Debra Murphy  
Chairman of the Meeting

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Erroll Rhodes  
Secretary of the Meeting