

**MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held at the Philbrick-James Library on February 18, 2020 at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Deborah Boisvert	Member and Treasurer
	Karen Leavitt	Member
	Carol Levesque	Member
	Erroll Rhodes	Member and Secretary

Absent:	Andrew Robertson	Select Board Liaison
	Richard Boisvert	Alternate Member
	James Deely	Alternate Member

In Attendance:	Andrew Merrill
	Dana van der Bijl

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. The minutes of the meeting of January 21, 2020, following a motion duly made (Mrs. Boisvert), seconded (Mrs. Leavitt) and voted upon, were approved.
3. The Treasurer presented a report on the DHC finances (see attached), which, after a motion duly made (Mrs. Leavitt), seconded (Mr. Rhodes) and voted upon, were approved.
4. Noting that the DHC membership with the NH Preservation Alliance had lapsed and was in need of renewal, and following a motion duly made (Mrs. Boisvert), seconded (Mrs. Leavitt), it was agreed to pay the NH Preservation Alliance \$50 to renew the membership.
5. It was noted that Dan Tripp had resigned from the DHC, due to time constraints, effective February 10th. The members expressed their gratitude for his service and contributions to the DHC. After discussion of the DHC's board membership, Ms. van der Bijl presented her credentials to the board, expressing a willingness to fill the vacancy created by the recent resignation. Following a motion duly made (Mr. Rhodes), seconded (Mrs. Leavitt) and voted upon, it was agreed to recommend Mrs. van der Bijl be appointed to the DHC.

6. There was a discussion of National Register Historic Places in Deerfield and the need to raise awareness of the nature of this program, as well as its benefits, with the landowners and those associated with these places. Following a motion duly made (Mr. Rhodes), seconded (Mrs. Boisvert) and voted upon, it was agreed to send a letter (copy to be agreed by email) to owners of existing National Register places in Deerfield.
7. Regarding the Heritage Map project, Mrs. Boisvert updated the members on various issues, including the need for agreeable protocols for working with the Town and with the assessor's map, the criteria for item inclusion on the Heritage Map, methods of assessing the reliability of sources, methods and cautions of resident participation in the process, etc. It was suggested that the DHC invite the consultant for the Center Harbor Heritage Map to discuss the project and process challenges in order to better understand what we might expect to encounter in advance of putting forward any proposal on this subject. Following a motion duly made (Mr. Rhodes), seconded (Mrs. Boisvert) and voted upon, it was agreed to prepare a presentation on this topic (copy to be agreed by email) for the Select Board, to be delivered at the March 16th meeting of that body.
8. The discussion of the DHC website focused on the progress made on the plan presented by Mrs. Boisvert in January. Due to a number of technical issues, the anticipated presentation of the new site prototype will now be scheduled for the March DHC meeting.
9. There was a brief report on the Town Hall usage project, regarding which Mr. Rhodes described the ongoing process of putting together a presentation to the Select Board, including working with the Town, the Preservation Alliance and others.
10. There was a brief discussion of Mrs. Leavitt's work on the schoolhouses of Deerfield as a contributory study related to the Heritage Map project.
11. The next meeting of the DHC was noted to be held on March 17, 2020.

Following a confirmation of task assignments for the following meeting and there being no further business to be transacted at this Meeting it was declared closed and in witness thereof, these Minutes have been issued as of the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting