

**MINUTES OF A MEETING  
OF THE  
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held at the Philbrick-James Library on January 21, 2020 at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chairman
	Deborah Boisvert	Member and Treasurer
	Erroll Rhodes	Member and Secretary

Absent:	Andrew Robertson	Select Board Liaison
	Karen Leavitt	Member
	Carol Levesque	Member
	Daniel Tripp	Member
	Richard Boisvert	Alternate Member
	James Deely	Alternate Member

In Attendance:                      Andrew Merrill

Discussions occurred as follows.

1.     A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chairman of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chairman stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2.     The minutes of the meeting of December 27, 2019, following a motion duly made, seconded and voted upon, were approved.
3.     The Treasurer presented a report on the DHC finances (see attached), which, after a motion duly made, seconded and voted upon, was approved.
4.     There was a discussion of the DHC's board membership, and particularly about the renewal of expiring terms and the need to give due notice to the Town in this regard where renewal would be sought. As well, Mr. Merrill presented his credentials to the board, expressing a willingness to fill the vacancy created by a recent resignation. This information will be provided to the Town with a recommendation to appoint Mr. Merrill to the DHC board.
5.     Regarding the Heritage Map project, Mrs. Boisvert presented a brainstorming document (see attached) and sought feedback, comments, suggestions or other thoughts as planning for this project takes shape. The hope is to have a roadmap for this project in place by the next meeting of the DHC.

6. The discussion of the DHC website focused on the plan presented by Mrs. Boisvert (see attached), but also brought in the idea of having a Facebook page for the DHC. Following discussion and a motion duly made, seconded and voted upon, it was agreed that a prototype of the website would be presented at the February DHC meeting for amendment or approval, following which the existing site would be transitioned to the new site.
7. There was a brief discussion of the Town Hall usage project, regarding which Mr. Rhodes proposed presenting a plan for moving forward with this study at the February meeting.
8. There was a discussion of the possibility of creating a 501(c)(3) entity for the benefit of Deerfield historical projects. Mr. Rhodes will report on this at the February meeting.
9. The next meeting of the DHC was noted to be held on February 18, 2020.

Following a confirmation of task assignments for the following meeting and there being no further business to be transacted at this Meeting it was declared closed and in witness thereof, these Minutes have been issued as of the date hereinabove written.

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Debra Murphy  
Chairman of the Meeting

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Erroll Rhodes  
Secretary of the Meeting