

**MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held via Zoom on May 18, 2021 at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Dana van der Bijl	Member
	Deborah Boisvert	Member and Treasurer
	Karen Leavitt	Member
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary

Absent:	Carol Levesque	Member
	Andrew Robertson	Select Board Liaison
	Richard Boisvert	Alternate Member

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. The minutes of the meeting of April 20, 2021, following a motion duly made (Mrs. Murphy), seconded (Mrs. Boisvert) and voted upon, were approved unanimously.
3. No updated Treasurer's Report was presented.
4. With respect to the Town Hall window repair bids, it was noted that two bids have been received and two or three more are expected. A review of the bids and a recommendation for moving forward will be presented when these are in hand. It was also noted that while the 2021 deadline for a letter of intent with respect to the Moose Plate grants had passed, the schedules of the various actual and prospective bidders are such that it is unlikely that the repair work, if done, would commence before mid-2022.
5. The broader issue of funding for the window repairs ensued. Following discussion, it was moved (Mrs. Boisvert) that any and all avenues of funding for the window repairs project be pursued, seconded (Mr. Rhodes) and upon vote, the motion was approved unanimously.

6. There was a discussion of the DHC meeting schedule. Following discussion, it was moved (Mr. Merrill) that the June DHC meeting be cancelled, seconded (Mr. Rhodes) and upon vote, the motion was approved unanimously.
7. The DHC website was discussed, in particular with respect to the transition of materials from the existing site (hosted on the Deely server) to the DeerfieldHeritage.org site, as well as the population of this site with additional materials.
8. There was a discussion of outreach methods and public education possibilities that might be associated with Old Home Day. It was informally agreed that members would submit their assigned monographs and DHC projects to Mrs. van der Bijl by June 21st (or earlier) in preparation for the event. Coordination with the Conservation Commission and other Town commissions and boards was discussed, as were some novel fundraising ideas, energy conservation at Town Hall and table-sharing (?) at Old Home Day.
9. There was a brief discussion of participation - in some manner – at the Deerfield Fair. Communication with the Fair Association was recommended.
10. It was noted that the next meeting of the DHC will be held in person on July 18, 2021.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Mrs. Murphy), seconded (Mrs. van der Bijl) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting