

**MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held at the George B. White building on June 27, 2022, at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Alden Dill	Select Board Liaison
	Dana van der Bijl	Member
	Deborah Boisvert	Member and Treasurer
	Karen Leavitt	Member
	Carol Levesque	Alternate Member
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary

Absent:	Richard Boisvert	Alternate Member
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Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. A motion was made (Mrs. Levesque), seconded (Mrs. van der Bijl) and unanimously approved to accept the minutes of the DHC meeting of May 17, 2022.
3. It was noted that the ‘architectural feature’ campaign on the DHC Facebook page is gaining traction. There was a discussion of technical details of posting and scheduling. A ‘painted wall’ theme was suggested.
4. There was a discussion of houses in town with painted murals and what role, if any, the DHC could play in encouraging the preservation thereof. Mrs. Murphy agreed to make inquiries in this regard.
5. The current status of working with CAI Technologies on the **Heritage Map** was discussed, including the costs of layer creation (\$750), the admin tool (\$950) and the annual maintenance (\$700) that goes with the tool. It was agreed to assess who is or is not currently paying fees for the CAI functionality, with an eye to sharing costs and implementing utility across a number of town boards and commissions.

6. The status of the **Town Hall Usage** effort was reviewed, including its re-opening status. It was noted that there are various activities in town involving the Town Hall, including the energy audit of that building sponsored by the Energy Committee, the Heritage Commission's efforts to promote its use by town organizations and bodies, the regular maintenance and repair by the town, etc. It was proposed that the Select Board be approached to take a unified approach to the care, maintenance and use of Town Hall by town bodies as well as by third party renters in such a manner that minimizes cost to the town (including closure during periods of non-use during the winter) and limiting the operational and risk liabilities to the town. It was further noted that working with the Energy Committee to implement the recommendations of the energy audit – including cultivating funding sources - would be best accomplished with formal endorsement from the Select Board. Messrs. Merrill and Rhodes undertook to work on approaching the Select Board on this front.
7. There was a discussion of scheduling events at the Town Hall between its (imminent) re-opening and the November elections.
8. There was a discussion of possible future events to be sponsored by the DHC, including cemetery and barn tours, speakers, etc. and the associated promotional efforts.
9. It was noted that the next meeting of the DHC will be held on July 19, 2021.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Mr. Rhodes), seconded (Mr. Merrill) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting