

**MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held at the George B. White building on July 19, 2022, at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Alden Dill	Select Board Liaison
	Dana van der Bijl	Member
	Deborah Boisvert	Member and Treasurer
	Karen Leavitt	Member
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary

Absent:	Richard Boisvert	Alternate Member
	Carol Levesque	Alternate Member

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. A motion was made (Mrs. Murphy), seconded (Mrs. van der Bijl) and unanimously approved to accept the minutes of the DHC meeting of June 27, 2022.
3. There was a brief discussion regarding the budget and presentation to the Select Board; no action was taken.
4. There was a discussion updating the state of the DHC web presence and contributions thereto.
5. A discussion of the **Heritage Map** focused on technical issues related to map technology and gathering broad-based support for its implementation among town bodies. The costs associated with the map were clarified as being \$950 (one time) for the software tool, \$750 (one time) for setting up each data layer, and \$700/year flat maintenance fee. The wide applicability of this functionality was discussed, as was the flexibility of the tool/service to meet the various needs that might arise. A meeting with the vendor, CAI Technologies, was mooted to sort out the tool's capabilities and

possible town needs. A hybrid approach to implementation and inviting broader use was also discussed.

6. On the **Town Hall** front, DHC encourages its use by town groups now that it has reopened. There was a discussion of the Energy Committee's recent energy audit of the Town Hall and their desire to hold an Energy Fair at Town Hall following the Fair, promoting that event on Old Home Day. DHC support for the Energy Fair was mentioned. A calendar of events scheduled thus far has been provided to the Town Administrator.
7. The issue of the restoration of Town Hall windows was discussed, noting that the Select Board was supportive of efforts to accomplish this goal with the least cost to the town, viz., with grant funding if such could be attained by the DHC. The matter of blocking the fallen upper sashes was discussed, with general acknowledgment that this simple fix should be undertaken. Mrs. Boisvert undertook to investigate funding options.
8. There was a discussion of Town Hall programming, including an Old Home Day (August 20th) Town Hall scavenger hunt, switchel and other attractions and refreshments. A Spring 2023 barn tour program was also discussed for May 20th or June 10th. Contributions for the prize basket(s?) were solicited. Promotional efforts for the various events were discussed.
9. There was a discussion of DHC Zoom/broadcasting issues and methods. Members concurred on Zooming as a baseline mode for public participation.
10. It was noted that the next meeting of the DHC will be held on August 16, 2022.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Mr. Rhodes), seconded (Mrs. van der Bijl) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting