

**MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

The members of The Deerfield NH Heritage Commission (DHC) met at the George B. White building on July 18, 2023, at 7:17 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Dana van der Bijl	Member
	Deborah Boisvert	Member and Treasurer
	Richard Boisvert	Alternate Member
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary
Absent	James Deely	Member
	Karen Leavitt	Member
	Carol Levesque	Alternate Member
	Stephen Barry	Select Board Liaison

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. A motion was made (Ms. Murphy), seconded (Mr. Merrill) and unanimously approved to accept the minutes of the DHC meeting of June 20, 2023.
3. A motion was made (Ms. Murphy), seconded (Mr. Merrill) and unanimously approved to pay, from the Heritage Commission operating budget, DHC's \$50.00 annual membership fee to the New Hampshire Preservation Alliance (NHPA).
4. A motion was made (Ms. Murphy), seconded (Mr. Merrill) and unanimously approved to reimburse, from the Heritage Foundation, expenses incurred in connection with the Barn Tour in the following amounts:

<i>Amount</i>	<i>Payee</i>	<i>Purpose</i>
\$ 60.00	Karen Leavitt	Lunches for NHPA and Presenter
\$187.53	Dana van der Bijl	Printing of Barn Tour Booklet
\$330.00	John Porter	Speaker's Fee

5. There was a Barn Tour debriefing on the logistics, finances, publicity and lessons learned.
6. There was a discussion regarding the division of labor between the two primary thrusts of the DHC - Town Hall rehabilitation and the Deerfield Heritage Map – going forward.
7. On the Town Hall side, it was agreed by unanimous consent that Ms. Murphy would address the NH Preservation Alliance application for the Town Hall Needs Assessment grant. Further, given the various and conflicting reports circulating regarding the availability of Town Hall for

non-municipal use, it was decided that Mrs. Boisvert and Mr. Rhodes would draft a one-page guide to using Town Hall. The issue of blocking the Town Hall windows prior to winter was also noted as becoming urgent.

8. On the Heritage Map front, Mrs. Boisvert and Mrs. van der Bijl agreed to press forward with the Heritage Map.
9. There was a discussion of the Philbrick-James Library roof replacement matter and the DHC's role in addressing the historic aspects of that project.
10. It was noted that the next scheduled meeting of the DHC will be held on September 19, 2023.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Mr. Rhodes), seconded (Mrs. van der Bijl) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting