

Town of Deerfield
Joint Loss Management Committee
Minutes of Meeting on 10 19 2021

In Attendance: Ray Ellis, Nick Lawrence, Denise Greig, Dianne Kimball

Ray Ellis called the meeting to order at 1:00pm. Nick moved and Denise seconded a Motion to Approve the minutes of the 5/17/21 and 8/3/21 meetings. Approved.

1. Ray indicated that Primex approved our 2021 P3 renewal. Denise explained the approval was for both Property Liability and Workers Compensation. The TAD policy was updated this summer and the plan is to review and improve job descriptions by the end of 2021.
2. Annual safety inspections are complete except for Veasey Park; Denise will contact Travis to arrange access. The JLMC will forward identified concerns to Department Heads for review and correction.
3. The quarterly review of claims revealed no new claims since February. Nick reports that P&R had only one incident from a child's stumble – job well done!!
4. Ray addressed the training schedule. P&R and Veasey had training re emergency response, covid and harassment. Potential upcoming topics include: (1) slip trips and falls and (2) back injuries. Primex offers online sessions but an alternate method is a lunch meeting. Denise will contact Primex. Team noted certain trainings are conducted by department as per certifications / licenses require. Ray took boiler safety training. Diane inquired about the online training capability of Primex - Ray explained that Primex does a good job of cataloging your training history.
5. New Business: The JLMC discussed the annual reports – one for the BOS due in December and one for the Town report due in January. Denise will work on drafts.
5. The next JLMC meeting will be held December 8, 2021 at 10:00 am. Site TBD.

Motion to adjourn by Denise, seconded by Nick, meeting adjourned.