

Philbrick-James Library
Strategic Planning Committee Meeting
Draft Minutes March 4, 2024 at 6:00 pm

Meeting called to order at 6:10pm

Present: Trustees Christina Eagen, Sadie Stimmell, April Purinton, Library Director Anne Meyers.

At this meeting we discussed the governance portion of our strategic plan, and the importance of developing an attendance policy for Trustee meetings. Sadie will work on this with plans to review for Monday's regularly scheduled meeting. We also discussed email and digital management for trustees now that we have streamlined through Google workspace. Christina will begin drafting an email management policy for trustees, also to be reviewed at our next regularly scheduled trustee meeting on 3/11. We discussed adding email links for trustees to the PJJL website, Anne will work on this.

Next meeting TBD.

Meeting adjourned at 7:04pm.

Respectfully submitted,

April Purinton