

**TOWN OF DEERFIELD, NH**  
**Municipal Budget Committee**  
 George B. White Building  
 8 Raymond Rd. Deerfield, NH 03037

November 28, 2023  
**Meeting Minutes - Draft**

Meeting called to order at 6:00 PM.

Josh Creswell made a motion to allow remote participation, seconded by Zach Langlois. Roll Call vote was called: Yays - Bonnie Beaubien, Josh Creswell, Andrea Hotaling, Zach Langlois, Leah McHugh, Jocelyn Messier, Maureen Quinn, Erroll Rhodes, Terry Roy, Nays - Kevin Verville. Motion passed.

**Roll Call:** Present - Terry Roy, Maureen Quinn, Bonnie Beaubien, Josh Creswell, Andrea Hotaling, Will Huebner, Zach Langlois, Leah McHugh, Jocelyn Messier, Erroll Rhodes, Kevin Verville

**Approval of Minutes:** Some members of the board have not received the minutes of the past few meetings. The minutes will be taken up at the next meeting to allow those members to review them before voting on them.

## **Town Budget**

### **Building/Code Enforcement: \$70,812.00**

Mr. Langlois made a motion to recommend approval of the Building/Code Enforcement budget in the amount of \$65,371.00, seconded by Ms. Quinn. Kevin Lemieux answered questions from the board. Mr. Langlois made a motion to change the part time employee line to \$1.00, seconded by Ms. Quinn. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Creswell, Ms. Hotaling, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - Mr. Huebner, Abstain - None. Motion passed. Mr. Langlois made another motion to increase the phone line to \$240.00, seconded by Ms. Quinn. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Creswell, Ms. Hotaling, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - Mr. Huebner, Abstentions - None. Motion passed. Mr. Langlois made a motion to increase line 683 to \$5200, seconded by Ms. Quinn. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Creswell, Ms. Hotaling, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - Mr. Huebner, Abstentions - None. Motion passed.

Mr. Langlois amended his motion to recommend approval of the budget to reflect the new bottom line dollar amount of \$70,812.00, seconded by Ms. Quinn. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - Mr. Huebner, Abstentions - None. Motion passed.

**Transfer Station: Staffing \$86,910.00**

Mr. Langlois made a motion to recommend approval of the Transfer Station Staffing budget in the amount of \$86,910.00, seconded by Ms. Quinn. Mr. Lemieux answered questions from the board. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - None, Abstentions - None. Motion passed.

**Transfer Station: Solid Waste \$41,712.00**

Mr. Langlois made a motion to recommend approval of the Transfer Station Solid Waste budget in the amount of \$42,614.00, seconded by Ms. Beaubien. Mr. Lemieux answered questions from the board. Mr. Cresswell made a motion to reduce the fuel line to \$2600, seconded Ms. McHugh. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - None, Abstentions - None. Motion passed. Mr. Langlois amended his motion to recommend approval of the budget to reflect the new bottom line dollar amount of \$41,712.00, seconded by Ms. Beaubien. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - None, Abstentions - None.

**Transfer Station: Solid Waste Disposal \$295,901.00**

Mr. Langlois made a motion to recommend approval of the Transfer Station Solid Waste Disposal budget in the amount of \$295,901.00, seconded by Ms. Quinn. Mr. Lemieux answered questions from the board. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - None, Abstentions - None.

**Town Administration: \$275,653.00**

Mr. Langlois made a motion to recommend approval of the Town Administration budget in the amount of \$275,903.00, seconded by Ms. Quinn. John Harrington answered questions from the board. Mr. Cresswell made a motion to reduce line 740 to \$250.00, seconded by Ms. Messier. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Roy, Nays - Mr. Huebner, Mr. Verville, Abstentions - None. Motion passed.

Mr. Langlois amended his motion to recommend approval of the budget to reflect the new bottom line dollar amount of \$275,653.00, seconded by Ms. Quinn. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Roy, Nays - Mr. Huebner, Mr. Verville, Abstentions - None. Motion passed.

**Assessing Department: \$102,354.00**

Mr. Langlois made a motion to recommend approval of the Assessing Department budget in the amount of \$102,654.00, seconded by Ms. Quinn. Mr. Verville made a motion to reduce line 312 by \$25,000, seconded by Ms. Hotaling. A roll call vote was taken: Yays - Mr. Cresswell, Ms. Hotaling, Ms. McHugh, Mr. Verville, Mr. Roy, Nays - Ms. Beaubien, Mr. Huebner, Mr. Langlois, Ms. Messier, Ms. Quinn, Mr. Rhodes. Motion failed. Mr. Cresswell made a motion to reduce line 610 to \$200, seconded by Ms. McHugh. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Rhodes, Mr. Roy, Nays - Mr. Huebner, Mr. Verville, Abstentions - None. Motion passed. Mr. Langlois amended his motion to recommend approval of the budget to reflect the new bottom line dollar amount of \$102,354.00, seconded by Mr. Cresswell. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Rhodes, Nays - Ms. Hotaling, Mr. Huebner, Mr. Verville, Mr. Roy, Abstentions - None. Motion passed.

**Legal: 34,000.00**

Mr. Langlois made a motion to recommend approval of the Legal budget in the amount of \$34,000.00, seconded by Mr. Cresswell. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Roy, Nays - Mr. Verville, Abstentions - None. Motion passed.

**Personnel Administration: \$117,662.00**

Mr. Langlois made a motion to recommend approval of the Personnel Administration budget in the amount of \$117,662.00, seconded by Ms. Quinn. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - None, Abstentions - None. Motion passed.

**Insurance: \$43,550.00**

Mr. Langlois made a motion to recommend approval of the Insurance budget in the amount of \$43,550.00, seconded by Ms. Messier. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - None, Abstentions - None. Motion passed.

**Ambulance: \$16,503.00**

Mr. Langlois made a motion to recommend approval of the Ambulance budget in the amount of \$16,503.00, seconded by Ms. Quinn. Fire Chief Matt Fisher & Mr. Huebner answered questions from the board. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - None, Abstentions - None. Motion passed.

**Fire Holes/Forest Fires: \$6,252.00**

Mr. Langlois made a motion to recommend approval of the Fire Holes/Forest Fires budget in the amount of \$6,252.00, seconded by Mr. Verville. Chief Fisher & Mr. Huebner answered questions from the board. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - None, Abstentions - None. Motion passed.

**Fire & Rescue: \$369,464.00**

Mr. Langlois made a motion to recommend approval of the Fire Holes/Forest Fires budget in the amount of \$6,252.00, seconded by Mr. Verville. Chief Fisher answered questions from the board. Mr. Verville made a motion to reduce the full time firefighter line to \$0, seconded by Mr. Rhodes. A roll call vote was taken: Yays - Ms. McHugh, Mr. Rhodes, Mr. Verville, Mr. Roy, Nays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. Messier, Ms. Quinn. Motion failed. Mr. Langlois made a motion to increase line 231 to \$1.00, seconded by Ms. Quinn. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Nays - Mr. Rhodes, Mr. Verville, Mr. Roy, Abstentions - None. Motion passed. Mr. Cresswell made a motion to increase line 637 to \$600, seconded by Mr. Langlois. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Langlois, Mr. McHugh, Ms. Messier, Ms. Quinn, Mr. Rhodes, Mr. Verville, Mr. Roy, Nays - Mr. Huebner, Abstentions - None. Motion passed. Mr. Langlois amended his motion to recommend approval of the budget to reflect the new bottom line dollar amount of \$369,464.00, seconded by Ms. Quinn. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Roy, Nays - Mr. Verville, Abstentions - Mr. Rhodes. Motion passed.

**Highway Administration: \$253,651.00**

Mr. Langlois made a motion to recommend approval of the Highway Administration budget in the amount of \$253,651.00, seconded by Ms. Quinn. Pete Schibbelhute answered questions from the board. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy, Nays - Mr. Huebner, Abstentions - None. Motion passed.

**Highways & Streets: \$448,147.00**

Mr. Langlois made a motion to recommend approval of the Highways & Streets budget in the amount of \$448,147.00, seconded by Ms. Quinn. Pete Schibbelhute answered questions from the board. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy Nays - None, Abstentions - None Motion passed.

**Resurfacing: \$5001.00**

Mr. Langlois made a motion to recommend approval of the Resurfacing budget in the amount of \$5,001.00, seconded by Mr. Verville. Pete Schibbelhute answered questions from the board. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy Nays - None, Abstentions - None Motion passed.

**Road Reconstruction: \$266,455.00**

Mr. Langlois made a motion to recommend approval of the Road Reconstruction budget in the amount of \$266,455.00, seconded by Mr. Verville. Pete Schibbelhute answered questions from the board. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy Nays - None, Abstentions - None Motion passed.

**Gravel: \$20,001.00**

Mr. Langlois made a motion to recommend approval of the Gravel budget in the amount of \$20,001.00, seconded by Mr. Cresswell. Pete Schibbelhute answered questions from the board. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy Nays - None, Abstentions - None Motion passed.

**Bridges: \$2,000.00**

Mr. Langlois made a motion to recommend approval of the Bridges budget in the amount of \$2,000.00, seconded by Mr. Verville. Pete Schibbelhute answered questions from the board. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Huebner, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy Nays - None, Abstentions - None Motion passed.

**Dams: \$500.00**

Mr. Langlois made a motion to recommend approval of the Dams budget in the amount of \$500.00, seconded by Mr. Verville. Pete Schibbelhute answered questions from the board. Mr. Langlois made a motion to increase the bottom line to \$2000, seconded by Ms. Beaubien. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy Nays - Mr. Huebner, Abstentions - None Motion passed. Mr. Verville made a motion to recommend approval of the new bottom line dollar amount of \$2000.00, seconded by Mr. Langlois. A roll call vote was taken: Yays - Ms. Beaubien, Mr. Cresswell, Ms. Hotaling, Mr. Langlois, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Verville, Mr. Roy Nays - Mr. Huebner, Abstentions - None Motion passed.

**Meeting was adjourned at 9:42 PM.**

These minutes were transcribed and respectfully submitted by Tina St. Peter,  
Recording Secretary  
Pending approval by the Municipal Budget Committee