

TOWN OF DEERFIELD, NH
MUNICIPAL BUDGET COMMITTEE
George B. White Building
8 Raymond Road, Deerfield, NH 03037
April 30, 2019
MINUTES

Call to Order:

7:00 pm – Vice Chair called the meeting to order

Roll Call: John Dubiansky, Vice Chair

Members: Alden Dill, Phil Bilodeau, Terry Roy, Herman Pretorius, Zach Langlois, School Board Representative, Bill Von Hassel

Pledge of Allegiance to the Flag:

Vice Chairman Dubiansky asks all to rise and pledge allegiance to the Flag

Vice Chairman Dubiansky told the Committee that he was unsure whether the email notifications reached all members. He said that he did not want to mark members unexcused without confirming that they received the meeting notice.

Mr. Von Hassel confirmed that meeting notices now appear on the town's new website.

Approval of Outstanding Minutes:

Motion: Mr. Langlois moved to approve the draft minutes from the December 18 meeting.

Second: Mr. Pretorius

Discussion:

Vote: Yea 6, Nay 0, Abstained 1 (Von Hassel) – Motion Carries

Motion: Mr. Langlois moved to approve the draft minutes from the January 5 meeting.

Second: Mr. Pretorius

Discussion:

Vote: Yea 6, Nay 0, Abstained 1 (Von Hassel) – Motion Carries

Motion: Mr. Langlois moved to approve the draft minutes from the January 8 meeting.

Second: Mr. Dill

Discussion:

Vote: Yea 6, Nay 0, Abstained 1 (Von Hassel)– Motion Carries

Motion: Mr. Langlois moved to approve the draft minutes from the January 8 public hearing.

Second: Mr. Dill

Discussion:

Vote: Yea 6, Nay 0, Abstained 1 (Von Hassel)– Motion Carries

Election of Officers:

Mr. Dubiansky stated that he was not interested in an officer position due to work commitments and possible ethical conflicts due to his position with the town Fire Department.

Motion: Mr. Dill nominated Mr. Pretorius as Chair.

Second: None needed

Discussion:

Vote: Yea 5, Nay 1, Abstained 1 (Langlois) – Motion Carries

Motion: Mr. Langlois nominated Mr. Dill as Vice Chair.

Second: None needed

Discussion:

Vote: Yea 5, Nay 1, Abstained 1 (Langlois) – Motion Carries

Review of Policies:

Mr. Dubiansky opened the discussion of the email policy, then turned the meeting over to Chairman Pretorius.

Chairman Pretorius highlighted the policies regarding email and requests for information by town departments. He suggested tabling the discussion of the policies until the next meeting and told the Committee that he would distribute the current versions of the policies to other members.

Motion: Mr. Langlois moved to table the policy discussion until the next meeting in September 2019.

Second: Vice Chairman Dill

Discussion: Mr. Dubiansky briefed Committee members on email protocol.

Vote: Yea 7, Nay 0, Abstained (0) – Motion Carries

Mr. Dubiansky noted that previous Committees had used Roberts Rules, but had never formally adopted them.

Motion: Mr. Dubiansky moved to adopt Roberts Rules as the management document for the 2019-2020 budget session.

Second: Mr. Langlois

Discussion: Mr. Dubiansky suggested that adopting Roberts Rules would provide the Committee with guidance for potential conflicts in meeting administration. Chairman Pretorius asked if Mr. Dubiansky could provide a copy of the Rules.

Chairman Pretorius asked if the Committee would have to review the rules before adopting. Mr. Langlois stated that the Rules would serve as a guide if there were disagreements or disputes between Committee members.

Mr. Roy stated that the adoption of Roberts Rules would bind the Committee to specific actions, particularly concerning the public, as a result of recent changes in state statute. He recommended reviewing the rules regarding interactions with the public before officially adopting the rules.

Mr. Dubiansky amended his motion to “look into adopting Roberts Rules” as the Committee’s managing document.

Amended Motion: Mr. Dubiansky moved to look into adopting Roberts Rules as the management document for the 2019-2020 budget session.

Amended Second: Mr. Langlois

Mr. Von Hassel made a motion to move the discussion to the next meeting.

Motion: Mr. Von Hassel motioned to move the discussion around Roberts Rules to the next meeting.

Seconded: Mr. Dubiansky

Discussion:

Vote: 7 Yea, 0 Nay, 0 Abstained - Motion Carries

Proposed 2019-2020 Schedule:

Members agreed that 7 p.m. was an appropriate start time. Mr. Langlois stated that the State had not released SB 2 deadlines as of the time of the meeting.

Chairman Pretorius set the date of the next meeting to September 17, 2019 at 7 p.m.

Other Business:

None noted

Citizen’s Comments:

None noted

Adjourn:

Motion: Mr. Langlois moved to adjourn

Second: Vice Chairman Dill

Discussion:

Vote: Yea 7, Nay 0, Abstained 0 – Motion Carries

Next Meeting: Tuesday, September 17, 2018 at 7:00 pm

*The Minutes were transcribed and respectfully submitted by Christina Pretorius, Substitute
Recording Secretary
Pending approval by the Municipal Budget Committee*