

TOWN OF DEERFIELD, NH
MUNICIPAL BUDGET COMMITTEE
George B. White Building
8 Raymond Rd. Deerfield, NH 03037

November 16, 2021
Meeting Minutes

Meeting Called to Order at 6:02 PM by Mr. Von Hassel

Roll Call: In Attendance - Bill Von Hassel, Bonnie Beaubien, Jocelyn Messier, Alden Dill, Phil Bilodeau, Joshua Cresswell, Kevin Verville, Maureen Quinn, Terry Roy, JoAnne Bradbury
Absent - Zach Langlois (excused)

Approval of Meeting Minutes: Motion by Ms. Quinn to approve last week's minutes as written. Seconded by Ms. Messier. Vote to approve minutes as written: Yay - 8, Nay - 0, Abstain - 1. Motion passed.

Old Business:

Mr. Verville stated that salary adjustments passed 2 years in a row.

New Business:

Mr. Dill made a motion to move the bottom line of the town budget in the amount of \$4,654,278.00. Motion was seconded by Ms. Messier. Mr. Verville stated that the motion was out of order according to meeting rules. Ms. Bradbury made a motion to table the motion to move the bottom line of the town budget. Mr. Dill stated that this was not the same budget previously presented and voted on at a previous meeting, the bottom line has changed since then. Ms. Quinn made a motion to reconsider vote from the previous meeting, seconded by Ms. Bradbury. Vote to reconsider vote from previous meeting was Yay - 5, Nay - 3, Abstain - 1. Motion passed. Mr. Dill again made a motion to move the bottom line of the town budget in the amount of \$4,654,278.00, seconded by Ms. Quinn. Ms. Bradbury made a motion to table the motion to move the bottom line of the town budget, seconded by Mr. Bilodeau. Vote to table motion to move the town budget: Yay - 7, Nay - 1, Abstain - 0. Motion passed.

Police Department**\$897,884.00**

Chief Duquette was present to discuss the police department budget. Ms. Bradbury made a motion to discuss the police department, seconded by Mr. Von Hassel. Chief Duquette explained the 15% overall increase is due to default budget for last several years. Officers' raises are contractual. The proposed budget is 2.3% higher than the proposed budget from last year, but 15% higher than default. There are also increases to the gasoline and cruiser lines. Mr. Roy made a motion to approve the Police Department budget, seconded by Mr. Verville. Vote to approve Police Department budget was Yay - 8, Nay - 1, Abstain - 0. Motion passed.

Library**\$152,387.00**

Members of the library trustees were present to discuss the library budget. Mr. Verville noted that the full time salary is overspent. Mr. Harrington explained that a full time children's librarian had been hired but the salary had not been included in the default budget. Ms. Bradbury made a motion to approve the library budget, seconded by Ms. Beaubien. Vote to approve library budget was: Yay - 7, Nay - 1, Abstain - 1. Motion passed.

Executive**\$17,501.00**

Ms. Beaubien made a motion to approve the Executive budget, seconded by Ms. Messier. Mr. Verville asked for an annual review of trust funds. Mr. Harrington said he didn't have the number in front of him. Mr. Verville said he would like to make sure the trust funds are profitable. Mr. Verville made a motion to table, seconded by Mr. Cresswell. Vote to table was: Yay - 6, Nay - 3, Abstain - 0. Motion passed. Mr. Harrington noted that Cambridge Trust is the only company who will manage our trust funds because of the limited size of them.

Supervisor of the Checklist**\$3,964.00**

Ms. Bradbury made a motion to approve the budget, seconded by Ms. Quinn. Vote to approve budget was: Yay - 8, Nay - 0, Abstain - 1.

Municipal Budget Committee **\$1,279.00**

Ms. Bradbury made a motion to approve the MBC budget, seconded by Ms. Quinn. Mr. Von Hassel explained the increase is due to an increase in hourly pay being awarded to the recording secretary. Mr. Verville suggested that town employee salary increases would be better if done by warrant article. Mr. Dill pointed out that this was not a salary increase but rather the hiring of a new recording secretary and it is an hourly, not salaried position. Vote to approve budget was: Yay - 8, Nay - 1, Abstain - 0. Motion passed.

Legal **\$44,000.00**

Motion made by Ms. Quinn to approve, seconded by Ms. Messier. Vote to approve was: Yay - 9, Nay - 0, Abstain - 0. Motion passed.

Zoning Board **\$4,366.00**

Mr. Von Hassel made a motion to approve the Zoning Board budget, seconded by Ms. Quinn. Mr. Von Hassel explained that the major increase was \$977, which was a 50 cents/hour raise for the secretary. Vote to approve was: Yay - 8, Nay - 1, Abstain - 0.

Cemeteries **\$46,401.00**

Mr. Von Hassel made a motion to approve the Cemetery budget, seconded by Ms. Beaubien. Mr. Dill explained the \$24,949 was ,mostly due to need for extensive tree removal. Vote to approve was: Yay - 8, Nay - 0, Abstain - 1. Motion passed.

Advertising/Regional Association Dues **\$4,514.00**

Motion made by Mr. Von Hassel, seconded by Ms. Beaubien to approve budget. Vote to approve was: Yay - 6, Nay - 3, Abstain - 0. Motion passed.

Water Holes **\$6,503.00**

Motion made by Mr. Von Hassel to approve budget, seconded by Mr. Cresswell. Mr. Verville made a motion to decrease the telephone line to \$1.00, seconded by Mr. Roy. Mr. Cresswell made a motion to table discussion and vote of water holes budget until Chief Fisher is present to discuss at the next meeting. Mr. Verville seconded the motion to table. Vote to table discussion: Yay - Unanimous. Motion passed.

Bridges **\$1.00**

Motion made by Mr. Verville to approve budget, seconded by Ms. Quinn. Vote to approve was unanimous. Motion passed.

Dams \$500.00

Motion made by Mr. Verville to approve the budget, seconded by Ms. Bradbury. Vote to approve was unanimous. Motion passed.

Memorial Day \$600.00

Motion by Mr. Verville to approve, seconded by Ms. Bradbury. Vote to approve was unanimous. Motion passed.

Heritage Commission \$600.00

Motion made by Mr. Verville to approve, seconded by Ms. Bradbury. Vote to approve was unanimous. Motion passed.

Debt Services \$1.00

Motion made by Mr. Verville to approve, seconded by Ms. Bradbury. Vote to approve was unanimous. Motion passed.

Conservation Commission \$3,299.00

Motion made by Ms. Beaubien to approve, seconded by Ms. Quinn. Ms. Bradbury made a motion to table discussion and vote to approve until a representative from the Conservation Commission could be present to discuss increase. Mr. Dill stated that the increase was pretty straightforward, backup was provided, and that it wasn't necessary to table discussion or vote. Motion to table was seconded by Mr. Verville. Vote to table was: Yay - 8, Nay - 1, Abstain - 0. Motion passed.

Ambulance \$15,500.00

Motion by Mr. Verville to approve, seconded by Ms. Messier. Vote to approve was unanimous. Motion passed.

Citizens Comments: None

Motion to adjourn meeting made by Mr. Bilodeau, seconded by Mr. Cresswell.

Meeting adjourned by Chair at 8:10 PM.

These minutes were transcribed and respectfully submitted by
Tina St. Peter, Recording Secretary
Pending approval by the Municipal Budget Committee