

TOWN OF DEERFIELD, NH
MUNICIPAL BUDGET COMMITTEE
George B. White Building
8 Raymond Rd. Deerfield, NH 03037

November 30, 2021
Meeting Minutes

Meeting called to order by Chair at 6:02 PM

Roll Call: In Attendance: Phil Bilodeau, Joshua Cresswell, Zach Langlois, Jocelyn Messier, Maureen Quinn, Alden Dill, Terry Roy, Kevin Verville, JoAnne Bradbury, Bill Von Hassel
Absent: Bonnie Beaubien (Excused)

Approval of Meeting Minutes: Motion to accept minutes as written made by Mr. Langlois, seconded by Ms. Messier. Vote to accept minutes as written was unanimous. Motion passed.

Old Business: None

New Business: Mr. Langlois let the MBC know that the architects who are working on the building expansion project with the school would be willing to come to a meeting to discuss that project if the board members would like them to. The board members decided to invite the architects to join them at the next meeting on December 7th.

Town Clerk/Tax Collector: **\$139,266.00**

Motion to approve by Mr. Bilodeau, seconded by Ms. Quinn. Kelly Roberts was in attendance to present the budget. Ms. Roberts explained that the increase in the full time employee line is to bring the salaries for the Town Clerk/Tax Collector and the Deputy to a comparable standard of pay with other similar towns. She also explained that the Town Clerk/Tax Collector cannot be given a pay increase without it being voted for, either through the budget or by warrant article. Vote to approve budget was unanimous. Motion passed.

Parks & Rec: **\$102,503.00**

Motion to approve made by Ms. Bradbury, seconded by Mr. Langlois. Nick Lawrence was in attendance to answer questions. Mr. Lawrence explained the three major increases to this budget; the increase of the Assistant Director's salary from 50% to 100%. Currently the AD's salary is paid 50% through the town budget and 50% through the Parks & Rec revolving fund. The change would pay it 100% through the town budget. \$3300 was added for the Old Home Day event, which is currently paid for by the revolving fund, but does not generate income. The Summer Entertainment Series line was also increased as that was also paid for currently through the revolving fund but does not generate income to pay for itself. Vote to approve budget was unanimous. Motion passed.

Highway Department Administrative: \$217,285.00

Motion to approve made by Mr. Langlois, seconded by Ms. Quinn. Steve Rollins, Road Agent was in attendance to answer questions. Mr. Rollins explained that the department is one employee short at this time, and has been since July. Vote to approve budget was unanimous. Motion passed.

Highway Department: \$390,109.00

Motion to approve made by Mr. Dill, seconded by Ms. Quinn. Mr. Dill explained that the increases to this budget are to catch the budget up to the actual costs of materials such as salt. The cost for materials has increased greatly over the last few years and the default budget is not keeping up with the increase. Vote to approve budget was unanimous. Motion passed.

Road Sealing & Resurfacing: \$ 1,876.00

Motion made by Mr. Bilodeau to approve budget, seconded by Ms. Quinn. Vote was unanimous. Motion passed.

Road Reconstruction: \$331,629.00

Motion by Mr. Dill to approve budget, seconded by Mr. Verville. Vote was unanimous. Motion passed. Gravel \$ 20,001.00 Motion by Mr. Cresswell to approve, seconded by Mr. Verville. Vote was unanimous. Motion passed.

Government Buildings: \$108,715.00

Motion by Mr. Langlois to approve, seconded by Ms. Quinn. Ray Ellis was in attendance to answer questions. Mr. Ellis explained that the lines are the same, with increases for cost of fuel, oil, and propane. Vote was unanimous. Motion passed.

George B. White Building: \$101,359.00

Motion to approve by Mr. Dill, seconded by Ms. Quinn. Mr. Von Hassel asked if there were any grants to cover some costs. Mr. Ellis said not at this time but there may be in the future. Vote was unanimous. Motion passed.

Town Hall: \$ 33,952.00

Motion by Mr. Dill, seconded by Ms. Quinn, to approve budget. Mr. Ellis explained that increased costs for fuel, propane & oil were the major increases. He also stated that the sprinkler system had been having problems and had to be repaired. Vote was unanimous. Motion passed. After the vote, Mr. Ellis said that there is currently no restoration line but that one should be added in the future to cover the cost of painting and other maintenance for the historic building. Mr. Bilodeau made a motion to reconsider the budget for the Town Hall, seconded by Mr. Verville. Vote to reconsider was unanimous. Motion passed. Mr. Bilodeau made a motion to take \$1.00 from the telephone line and add \$1.00 to the restoration line. Mr. Verville made a motion to amend Mr. Bilodeau's motion and to add \$9,999.00 to the restoration line, bringing the total to \$10,000.00. The motion was seconded by Mr. Cresswell. Vote to amend the motion was Yay - 7, Nay - 2, Abstain - 0. Motion passed. Vote to remove \$1.00 from the telephone line and add \$1.00, plus \$9,999.00, to the restoration line was Yay - 8, Nay - 1, Abstain - 0. Motion passed to add \$10,000.00 to the restoration line and subtract \$1.00 from the telephone line. Mr. Verville made a motion to move the new Town Hall budget in the amount of \$43,951.00, seconded by Mr. Dill. Vote was Yay - 8, Nay - 1, Abstain - 0. Motion passed.

Conservation Commission: \$ 3,299.00

Motion to untable by Ms. Bradbury, seconded by Mr. Von Hassel. Vote to untable was unanimous. Motion passed. Haley Andreozzi was in attendance to answer questions. Ms. Andreozzi explained the biggest increase was to the line for their part time secretary, who was paid significantly less than other secretaries for other town boards. The secretary's hourly rate was increased to be more equitable with other town secretaries. Vote to approve was unanimous. Motion passed.

Wrap Up Items:

Animal Control: \$ 8,999.00

Motion by Mr. Dill to approve, seconded by Ms. Quinn. Vote was unanimous. Motion approved. 4 Town Admin \$260,393.00 Motion by Mr. Dill to approve, seconded by Ms. Quinn. Vote was unanimous. Motion passed.

Insurance: \$461,391.00

Motion by Mr. Verville to approve, seconded by Ms. Quinn. Vote was unanimous. Motion passed. Personnel Admin \$106,880.00 Motion to approve made by Mr. Dill, seconded by Mr. Verville. Vote was unanimous. Motion passed.

Planning & Zoning: \$ 86,031.00

Motion by Mr. Dill to approve, seconded by Ms. Quinn. Vote was unanimous. Motion passed. Veasey Park \$ 39,977.00 Motion to approve made by Mr. Langlois, seconded by Ms. Messier. Vote was unanimous. Motion passed.

The board decided to wait to vote on the overall budget until all members of the MBC are present. Ms. Bradbury stated that she thinks they should reconsider the addition of the \$18,000 to the Health Agencies budget at a future meeting. She has researched more information that may be beneficial. The board made the decision to cancel the work session scheduled for Saturday, December 4th. The next meeting will be held on Tuesday, December 7th.

Motion to adjourn by Ms. Quinn, seconded by Mr. Langlois.

Meeting was adjourned by the Chair at 8:10.

These minutes were transcribed and respectfully submitted by
Tina St. Peter, Recording Secretary
Pending approval by the Municipal Budget Committee