

TOWN OF DEERFIELD, NH
Municipal Budget Committee
George B. White Building
8 Raymond Rd. Deerfield, NH 03037

November 14, 2023
Meeting Minutes

Meeting called to order at 6:00 PM

Pledge of Allegiance

Maureen Quinn made a motion to allow remote participation, seconded by Erroll Rhodes. A roll call vote was taken:

Yay - Bonnie Beaubien, Joshua Cresswell, Leah McHugh, Jocelyn Messier, Maureen Quinn,
Erroll Rhodes, Terry Roy

Nay - Kevin Verville

Abstain - None

Motion passed.

Roll Call: Present - Terry Roy, Bonnie Beaubien, Joshua Cresswell, Leah McHugh, Jocelyn Messier, Maureen Quinn, Erroll Rhodes, Kevin Verville, Will Huebner (remote)
Not Present - Andrea Hotaling, Zach Langlois

Approval of Minutes: Minutes will be taken up for the previous two meetings and this meeting at the next meeting.

Town Budget (Continued):

MBC: \$2402.00, amended to \$2102.00

Mr. Verville made a motion to recommend approval of the MBC budget in the amount of \$2402.00, seconded by Ms. Quinn. Mr. Verville made another motion to reduce the printing services line by \$200, reducing it to \$50. This motion was seconded by Ms. Beaubien. A roll call vote was taken. Yay: Ms. Beaubien, Mr. Cresswell, Ms. McHugh, Ms. Messier, Mr. Rhodes, Mr. Verville, Mr. Roy; Nay: Mr. Huebner; Abstain: None. Motion passed, line was reduced to \$50. Mr. Verville made a third motion to reduce the legal notices line by \$100 o \$50, seconded by Ms. Messier. A roll call vote was taken. Yay: Ms. Beaubien, Mr. Cresswell, Ms. McHugh, Ms. Messier, Mr. Rhodes, Mr. Verville, Mr. Roy; Nay: Mr. Huebner; Abstain: None. Motion passed, line was reduced to \$50. Mr. Verville amended his motion to recommend approval of the MBC budget to reflect the new bottom line in the amount of \$2102.00, seconded by Ms. Quinn. A roll call vote was taken. Yay: Ms. Beaubien, Mr. Cresswell, Ms. McHugh, Ms. Messier, Mr. Rhodes, Mr. Verville, Mr. Roy; Nay: Mr. Huebner; Abstain: None. Motion passed.

IT: \$69,440.00, amended to \$70,426.00

Mr. Verville made a motion to recommend the IT budget in the amount of \$69,440.00, seconded by Ms. Messier. Steve Jamele answered questions about the budget from the board. Ms. Quinn made a motion to increase the contract maintenance line to \$986, seconded by Ms. Messier. A roll call vote was taken. Yay: Ms. Beaubien, Mr. Cresswell, Ms. McHugh, Ms. Messier, Mr. Rhodes, Mr. Roy; Nay: Mr. Huebner, Mr. Verville; Abstain: None. Motion passed. Ms. Quinn made a motion to recommend the new bottom line in the amount of \$70,426, seconded by Ms. Messier. A roll call vote was taken. Yay: Ms. Beaubien, Mr. Cresswell, Ms. McHugh, Ms. Messier, Mr. Rhodes, Mr. Roy; Nay: Mr. Huebner, Mr. Verville; Abstain: None. Motion passed.

Planning Board: \$42,558.00

Mr. Verville made a motion to recommend approval of the Planning Board budget in the amount of \$42,558.00, seconded by Mr. Rhodes. Pete Schibbelhute answered questions from the board. Mr. Verville made a motion to reduce the part time employee line by \$2000 to \$10,000, seconded by Ms. McHugh. A roll call vote was taken. Yay: Mr. Cresswell, Ms. McHugh, Mr. Verville, Mr. Roy; Nay: Ms. Beaubien, Mr. Huebner, Ms. Messier, Ms. Quinn, Mr. Rhodes; Abstain: None. Motion failed. A roll call vote was taken on the motion to recommend approval of the bottom line of the Planning Board budget. Yay: Ms. Beaubien, Mr. Cresswell, Mr. Huebner, Ms. McHugh, Ms. Quinn, Mr. Roy; Nay: Mr. Verville; Abstain: Mr. Rhodes. Motion passed.

Government Buildings: \$133,478.00, amended to \$132,979

Mr. Verville made a motion, for the purposes of discussion, to recommend approval of the Government Buildings budget in the amount of \$270,835.00, seconded by Ms. Quinn. Ray Ellis answered questions from the board. Mr. Cresswell made a motion to reduce the mileage line by \$499 to \$1.00, seconded by Ms. McHugh. A roll call vote was taken. Yay: Ms. Beaubien, Mr. Cresswell, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Rhodes, Mr. Verville, Mr. Roy; Nay: Mr. Huebner; Abstain: None. Motion passed. Mr. Verville amended his motion to recommend approval of the Government Buildings budget to reflect the new bottom line in the amount of \$132,979, seconded by Mr. Cresswell. A roll call vote was taken. Yay: Ms. Beaubien, Mr. Cresswell, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Rhodes, Mr. Verville, Mr. Roy; Nay: Mr. Huebner; Abstain: None. Motion passed.

George B. White Building: \$104,803.00

Mr. Verville, for the purposes of discussion, made a motion to recommend approval of the George B. White Building budget in the amount of \$104,803.00, seconded by Ms. Beaubien. Mr. Ellis answered questions from the board. Mr. Huebner's connection to the meeting was lost during the discussion. A roll call vote was taken. Yay: Ms. Beaubien, Mr. Cresswell, Ms. McHugh, Ms. Messier, Ms. Quinn, Mr. Rhodes, Mr. Verville, Mr. Roy; Nay: None; Abstain: None. Motion passed.

Town Hall: \$32,554.00

Mr. Verville made a motion to recommend approval of the Town Hall budget in the amount of \$32,554.00, seconded by Ms. Quinn. Mr. Cresswell made a motion to table the discussion and voting on this budget until more information could be provided about fire alarm testing. This motion was seconded by Mr. Verville. All in favor, motion passed.

Police Department: \$971,837.00

Mr. Verville made a motion, for the purposes of discussion, to recommend approval of the Police Department budget in the amount of \$971,837.00, seconded by Ms. McHugh. Chief Gary Duquette answered questions from the board. Mr. Verville made a motion to reduce the overtime line by \$7552 to \$20,000, seconded by Mr. Cresswell. All in favor, motion passed. Mr. Roy made a motion to increase the cruiser line by \$7552, seconded by Ms. Messier. Mr. Roy withdrew this motion after a brief discussion with Chief Duquette. Mr. Roy made a motion to increase the fuel line by \$7552, seconded by Ms. Messier, and withdrew this motion as well after discussion with Chief Duquette. Mr. Roy made a motion to increase the vehicle maintenance line by \$7552, seconded by Mr. Verville. All in favor, motion passed. The chair called for the vote on the bottom line of the Police Dept budget. Yays - 8, Nays - 0, Abstentions - 1, motion passed.

Emergency Management/Highway Safety: \$5.00

Mr. Verville made a motion to recommend approval of the Emergency Management/Highway Safety budget in the amount of \$5.00 budget, seconded by Ms. Quinn. All in favor, motion passed.

Animal Control: \$8252.00, amended to \$8152.00

Mr. Verville made a motion to recommend approval of the Animal Control budget in the amount of \$8252.00, seconded by Ms. Quinn. Mr. Cresswell made a motion to reduce line 341 by \$100, seconded by Mr. Verville. Vote on Mr. Cresswell's motion was Yay - 7, Nay - 1, Abstain - 0. Motion passed. Mr. Verville amended his motion to reflect the new bottom line in the amount of \$8152.00, seconded by Ms. Quinn. All in favor, motion passed.

Emergency Management: \$7141.00

Mr. Verville made a motion to recommend approval of the Emergency Management budget in the amount of \$7141.00, seconded by Ms. Quinn. All in favor, motion passed.

Health & Social Agencies: \$38,816.00, amended to \$34,316.00

Mr. Verville made a motion to recommend approval of the Health & Social Agencies budget in the amount of \$38,816.00, seconded by Ms. Beaubien. Doreen Schibbelhute answered questions from the board. Mr. Verville made a motion to table the discussion and voting on this budget until it could be determined why the amount for physicals for firefighters is not in the Fire Department budget. There was no second on the motion. Mr. Verville made a motion to reduce the amount for NFPA physicals by \$4500, seconded by Ms. McHugh. All in favor, motion passed. Mr. Verville amended his motion to recommend approval for the budget to reflect the new bottom line in the amount of \$34,316.00, seconded by Ms. Quinn. All in favor, motion passed.

Welfare Administration: \$61,665.00

Mr. Verville made a motion to recommend approval of the Welfare Administration budget in the amount of \$61,665.00, seconded by Ms. McHugh. Mr. Verville made another motion to reduce the appropriation line by \$20,000 to \$23,000, seconded by Ms. McHugh. Ms. Schibbelhute stated that she did not think that was a good idea as the services are RSA mandated and the money will have to be spent, even if not in the budget. The vote on Mr. Verville's motion was Yay

- 1, Nay - 7, Abstain - 0. Motion failed. Vote on the bottom line of the budget was Yay - 7, Nay - 1, Abstain - 0. Motion passed.

Parks & Recreation: \$92,344.00

Mr. Verville made a motion to recommend approval of the Parks & Recreation budget in the amount of \$92,344.00, seconded by Ms. Quinn. Craig Houston answered questions from the board. All in favor, motion passed.

Meeting adjourned at 9:54 PM.

These minutes were transcribed and respectfully submitted by Tina St. Peter,
Recording Secretary