



TOWN OF DEERFIELD
Municipal Records Committee

Meeting Minutes December 13, 2023

Call to Order/Roll Call

Kelly called the meeting to order at 10:07 am. Joanna Waring, Kristine Robert, and Kelly Roberts were in attendance.

Welcome Comments

Kelly welcomed the members to the first official meeting of the Municipal Records Committee. She noted that to her knowledge, this is the first time this statutory committee has been activated in Deerfield.

Election of Officers

Motion

Kelly made a blanket motion to appoint Joanna Waring as the Chairperson, Kristine Robert as the Vice-Chairperson, and Kelly Roberts, as the Clerk. Seconded by Kristine Robert.

Discussion

All were agreeable to their proposed roles.

Vote

Motion passed unanimously.

Overview of NH RSA 33:A:3

Review of NH RSA 33:A:3. Discussion followed about the law and how the Municipal Records Committee can implement its purpose. Joanna suggested that the committee send out a survey to the various boards and committees. She offered to draft a survey and email. Kelly added that she thinks it would be beneficial for the MRC to attend various board/committee meetings to inform them about the committee, its purpose, and expectations.

Adjournment

Meeting adjourned at 11:00 am.

Next Meeting

January 4, 2024, at 10:00 am.

Minutes transcribed on 12/13/23 by,

Kelly Roberts

Clerk, Municipal Records Committee