

**TOWN OF DEERFIELD
Parks & Recreation Commission
December 4, 2019**

Call to Order

6:00 pm: Vice Chairman Barnes called the meeting to order

Present: Dwight Barnes, Nate Brown, Terry Crotty, Jeff D'Agostino, Tom DuBois, Brian Fisher, Bryan Giard, Erica Menard and Jeff Shute Members

Absent: Katie Libby

Also Present: Nick Lawrence, Director and Kevin Hill, Assistant Director

Full recording of meetings can be found at:

<https://www.youtube.com/channel/UCczG3YwBWbvCj8BsTpbZNjw>

DPR Financial Update

After school program is still making money despite high payroll amount. As of November of this year there is currently a balance of \$81,000, which, compared to the October balance, which was \$71,000, there is a gain of approximately \$10,000. The gain is partially due to mainly to after school programs, \$8300 youth basketball \$2300 and trips. Youth baseball had a \$5,000 loss, partially due to a \$1,000 annual fee that had been paid. After school programs had a net profit of \$46,000. FICA is costing \$3500, which represents about \$42,000 in payroll. May need to increase some of the fees.

Bus Update:

Bus was sold \$5,678.90. Bus was not moved at all the entire year. There was a cost of \$1,200 to it keep plugged in for 6 months. Bus sale should be moved to vehicle line instead of trips. Nick will talk to Pete to get it fixed.

Bylaws Update

All members should be on at least 1 subcommittee. Looking to keep minimum of 7 members ongoing to make sure there is enough to have reasonable reference representation from the community.

Motion: Dwight Barnes moves to adopt the Bylaws as drafted.

Second: Jeff Shute

Vote: Yea 8, Nay 0, Abstained 1 - Motion Carries

2020 DPR Subcommittee Assignments:

7 different sub-committees. Added a financial sub-committee. Hoops Classic and Basketball will now be under 1 sub-committee. All members should be in at least 1 sub-committee. More people needed to head some of the sub-committees. Jeff Shute joined Old Home Day and special events. Erica will be on the financial committee. Emails will be sent out to look for more volunteers.

Basketball Update:

Registration numbers for pre-KK there were 32, registrants for first and second grade were at 39. Grades 3 through 6 there were 68 registrants. Practices have started. Teams determined already. Players not returning their uniforms will be charged to replace it.

Special Events:

Veterans day was a success. Sit with Santa was successful as well. The Winter Carnival flyer of events will be going out shortly. Skating rink will most likely have to wait until next year. Will be done by fire station next year.

Deerfield Hoop Classic: Emails sent out to previous teams to let them know, rules etc.

Upcoming Projects:

Some expenditures may be tree trimming on property lines, will cost about \$3500. Will cost \$5000 to complete the ADA. Nick met with town engineer. Need some sort of pathway. Fencing around playground may be around \$6,000. Baseball field needs some work. Playground may need some mulching. Need some reseeding done at playground.

Adjournment

Motion: Dwight Barnes to adjourn

Second: B. Giard

Vote: Yea 9, Nay 0, Abstained 0 - Motion Carries

Next Meeting Wednesday, January 8th @ 6:00pm

The Minutes were Transcribed and Respectfully Submitted by Jennifer Marquis, ND, Recording Secretary.

Pending Approval by the Parks & Recreation Commission