

TOWN OF DEERFIELD
Parks & Recreation Commission
January 8, 2020

Call to Order

6:00 pm: Chairman Libby called the meeting to order

Present: Katie Libby, Chair, Nate Brown, Terry Crotty, Jeff D'Agostino, Tom DuBois, Erica Menard and Jeff Shute Members

Excused: Dwight Barnes, Vice Chairman and Brian Fisher, Member

Also Present: Nick Lawrence, Director and Kevin Hill, Assistant Director

Review of Minutes

Motion: J. Shute moves to approve the minutes of December 2019

Second: N. Brown

Discussion: Members has various corrections and edits, including the individuals in attendance, vote counts, the date of the next meeting and the final sale price of the Passenger Bus.

Vote to Approve as Amended: 6 Yea, 0 Nay, 0 Abstained - Motion Carries

Member D'Agostino had not yet arrived at the time of this vote

DPR Financial Update

E. Menard presented the Commission with a year to date summary of the 80 fund financials. (See Appendix 1).

DPR Warrant Article

The DPR Warrant Article was circulated for Member review. The language, vetted with the Town Administrator and legal counsel, has been approved by the Municipal Budget Committee and Select Board. The Article seeks to raise \$15,000 for Town field maintenance, including tree trimming at Bicentennial Field and mulching at the Gazebo playground. Half of the amount is to be raised from taxes and half from the Department's Revolving Fund.

Summer Camp 2020

Deb Treantafel, Summer Camp Supervisor, has been compiling data and researching area programming in order to make a recommendation on the 2020 Summer Camp fee structure. The ASC/Summer Camp Sub Committee will meet with Deb and Nick prior to the next meeting in order to discuss the moving pieces in more depth and will bring an update to the Commission.

Baseball/Softball Registration Launch

N. Lawrence spoke that the baseball and softball registrations would be going live in the coming weeks. K. Hill is finalizing the details of the early bird registration incentive that was agreed upon at a prior meeting.

A historical breakdown of registration types (early bird, on-time and late registrations) by program was presented.

K. Libby asked that a Baseball/Softball Sub Committee meeting be held in order to review prior years revenue and expenses and re-confirm decisions on any changes to be made, for example with the Adult Co-Ed Softball program.

Basketball Update

Basketball seasons are well underway and running smoothly.

Winter Carnival

N. Lawrence presented a timeline of scheduled events. Several Members indicated that, due to Basketball conflicts, they would be unable to attend on Saturday, and that Sunday would be the better

date.

Motion: J. Shute moves to move Winter Carnival from Saturday to Sunday

Second: N. Brown

Vote: 7 Yea, 0 Nay, 0 Abstained - Motion Carries

New Business

K. Libby and N. Lawrence have been in contact with an individual from the Goffstown Parks & Recreation Department regarding their skating rink construction. That Town has been constructing a skating rink for many years and had lots of good insight to share.

E. Menard received \$300 from her employer to be donated to the charity of her choosing and she would like to place it with DPR. Members agreed that having a line in the budget for needs-based scholarships to youth programming would be beneficial and suggested the donation be directed to that line. It was also suggested that DPR establish general processes/procedures on how scholarships would be administered.

Motion: J. Shute moves to establish a new Program Scholarship line in the 80 Fund to be used for needs-based scholarships for participation in youth programming

Second: T. DuBois

Vote: 7 Yea, 0 Nay, 0 Abstained - Motion Carries

K. Libby spoke that two Members of the Commission have tendered resignation. One vacancy is expected to be filled in the coming months, if anyone knows of a community member interested in filling the second vacancy, they should contact Parks & Recreation, the Town Administrator or a Member of the Commission. The term would run through April 2020.

Citizens Comments

None

Adjournment

Motion: J. Shute moves to adjourn

Second: T. Crotty

Vote: Yea 7, Nay 0, Abstained 0 - Motion Carries

Next Meeting Wednesday, February 5th @ 6:00pm

*The Minutes were Transcribed and Respectfully Submitted by Katherine Libby, Chair.
Pending Approval by the Parks & Recreation Commission*

1/30/2020