

## Recreation Commission Meeting Minutes 3/6/2019:

Meeting called to order at :1800 by J. Shute.

Motion to accept minutes of 2/6/2019 meeting with no corrections noted offered by T. Crotty, seconded by T. Buffington. None opposed.

Financial update by D. Barnes:

Dwight and Pete LeMay worked on cleaning up the spreadsheet. Dwight provided three spreadsheets.

Sheet 1:

Dwight provided Final recap for 2018 – bottom line as of this meeting, roughly \$31,000 “in the hole”. Nick Lawrence offered that roughly \$25,000 in grant money would come in pieces throughout the year.

Sheet 2:

Dwight provided a condensed version of the spreadsheet that eliminated unused lines and added 6 additional lines to account for Capital Improvements, Equipment (Major), Equipment M&R, Facility M&R, Vehicles, Vehicle M&R and Administration.

Sheet 3:

Offered a February 2018 to February 2019 comparison. February 2018 numbers - roughly \$14,500 while February 2019 is roughly \$3,900. Several reasons were offered to explain the difference –

- Early purchase of tickets for P&R trips

- Early Softball and baseball registration

- Senior Program – anonymous donation posted early - \$5,000.

- After School Program –

  - Payroll up 5%

  - Revenue down 2018 vs. 2019: \$33,877 vs. \$21,000

  - Participation down roughly 20% so far in 2019

Admin Line #98 is new and will be used to account for administration.

Discussion around Joe Stone scholarship:

- Joe Stone funds do not come out of the “80” fund.

- \$1279 available so far in 2019, enough for 2 - \$500 scholarships.

- Fund raising efforts needed to support the fund.

Question from T Crotty: is 20% decrease due to lack of P& R after school slots during the beginning of the school year?

- Nick L. – Yes as it is believed that people sought after school child care at other providers. Nick also stated that there is no longer a wait list.

Follow on question from Jeff D. – What is the total potential capacity that could be handled by P&R after school program?

Nick L. – the building can accommodate 145 kids. The present enrollment is 116 kids. Nick is comfortable with present staffing levels with regard to present enrollment numbers.

Jeff D. suggested “narrowing down” the maximum number of kids that could participate in the program given staffing and building constraints and make that public.

Nick L. stated that there is an ongoing – early effort to recruit for summer after school program.

Nick L. cited different utilization patterns as a potential cause for the difference in revenue numbers for example:

Price difference between those who pay for a whole week verses those who pay for individual days.

Dwight offered that daily reconciliation of funding may be helpful in tracking income vs. expenditures:

1 participant per week = \$35 or \$7 per day per kid. Those who pay daily are \$10 per kid.

Jeff D. – people that pay ahead (weekly) may skew the accounting if it is compared with general attendance: \$35 dollars per week but the participant doesn’t attend for several days.

#### Club House Flooring:

Nick L. – Ed’s flooring offered the best price, No asbestos was present during testing so old floor can be ripped up. There is not enough of the discounted material to cover the game room area.

Nick will approach the Board of Selectmen on 3/11/2019 for approval to continue.

#### Baseball / Softball / T-ball update:

Kevin H. – enrollment as of this meeting as compared to last year:

	2018	2019
T-Ball	24	35
Base Ball	49	40
Soft Ball	28	19
Babe Ruth	12	3

Past sponsors have been contacted and two have confirmed desire to sponsor again for 2019.

Kevin would like to get the uniform order in early to avoid delays.

Baseball / Softball Facebook group has been launched.

Used to push game and practice info to those following on social media.

Opening day planning is ongoing.

Activities for opening day will include photography, games and potentially a ceremony.

Baseball / Softball online store is active.

Store closes 3/31/2019 to allow delivery of items prior to April start.

Dwight offered that several clinics were available in the past and some may still be ongoing:

Seacoast, Concord and CYAA

Coaches meeting set for 3/7 may be rescheduled due to conflict with DCS talent show.

Several follow on Coaches meetings have been planned for 3/19/2019 and 3/20/2019.

League wide evaluations will be conducted for those players aged 10, 11, 12.

#### Hoop Classic:

Nick L. – Tournament begins on 3/23. Registration cut off was 2/22.

40 teams, 5 divisions

3/4 boys

3/4 girls

5/6 boys A

5/6 boys B

5/6 girls

Volunteers – physical signup sheets were provided. Coaches have approached parents during practices.

Out of 480 hours, only 80 hours have been covered.

Jeff D.- He will approach his parents for an additional volunteer push.

Terry C- It may help to publish the schedule of games. It may help to produce additional volunteers.

Nick L. – Majority of volunteers are Coaches and their families. Player's families have very limited volunteer presence.

Jeff D. – may be helpful to remind parents that Deerfield parents' volunteer participation waives tournament entrance fees.

Jeff S.- Next year, the expectation for volunteering needs to be set earlier.

Nick L. – only a few after school employees are available to work the tournament.

Terry C. – Might be helpful to offer some of the open time to the 8<sup>th</sup> grade group as they are very active in fund raising.

Dwight – cited that the hoop classic is a vital source of income to the department. In the absence of volunteers, we may have to hire staff. The fee structure may need to be altered to facilitate hiring.

Jeff Shute – One more volunteer push is warranted.

Nick L. – agreed to the suggestion.

Discussion over allowing kids that didn't participate in REC Basketball to participate in the tournament.

Consensus: as long as fees paid and waivers are in order, there is no reason to disallow involvement by these players.

#### DPRC Bylaws:

J Shute requested volunteers for this task

T Crotty and Jeff D. offered to help.

T.Crotty suggested "borrowing" ideas from other towns. Also suggested the bylaws should go to vote so that they are memorialized.

J. Shute – will provide roles and responsibilities for present chairman position.

Dwight – Keep the bylaws simple.

Nick L. – Subcommittee descriptions should reside within the bylaws.

#### DPR Logo:

Nick L. – Logo will help to proudly represent DPR. Logo will be professional in appearance. Nick believes the logo to be worth the \$800 (as proposed by the artist quote).

Amy H.- Good idea to provide a "brand" for the program.

Jeff S. – in favor of the idea and suggested a contest, or approaching the 8<sup>th</sup> grade art group for ideas.

Tom D. – suggested getting 3-5 options then voting on the one. Tom also asked if the artist would consider ideas from some of the kids designs.

Nick L. – Yes, the artist would be open to ideas from kids designs.

Jeff D. – cited that logos are a lot of work and should be planned out with respect to what the logo will appear on. I.e. Paper vs. embroidery, large vs. small format etc.

Terry C. – Logo needs to be professional but kids should be involved. Kids involvement may benefit the artist's process. The logo design could be treated as a contest and opened to the community.

Dwight – Offered motion to accept the proposal for the logo as offered by Nick L.

Jeff D. – Second.

None opposed.

#### Chairman Discussion:

Jeff S. – This is his last meeting as chairman. The group needs to decide on a replacement. Either a chair or co-chair.

Amy H. – Stated that her last meeting as a board member is April.

#### Other Items that were discussed.

Nick L. – Introduced the idea of sponsoring “strike out child abuse” bowling fundraiser.

Dubiansky approached Nick to see if DPR would sponsor a lane.

Dwight – Motion to accept the proposal to sponsor a lane

Tom B. – Second

None opposed.

Dwight stated that he has spent considerable time with Nick and Kevin as of late and offered compliments to Nick and Kevin work in the program.

Jeff S. questioned how the latest senior event went.

Kevin and Nick – attendance was low.

Kevin and Nick – conducted outreach within the senior community and there is enthusiasm for having a game event twice per month.

Jeff s. – Suggested adding a new agenda item to solicit applications for the Joe Stone scholarship.

#### Public Comments

None

#### Adjournment

Jeff D. – Motion to adjourn

Tom B. – Second

None opposed. Meeting adjourned at 1925.