

TOWN OF DEERFIELD
Parks & Recreation Commission
September 4, 2019

Call to Order

6:00 pm: Chairman Libby called the meeting to order

Present: Dwight Barnes, Nate Brown, ~~Tom Buffington, Tom DuBois, Jeff D'Agostino~~, Bryan Giard, Brian Fisher, ~~and~~ Katie Libby, Jeff Shute, ~~and~~ Erica Menard Members

Absent: ~~Tom Buffington~~, Terry Crotty, ~~and Tom DuBois Jeff D'Agostino~~ Members

Also Present: Nick Lawrence, Director and Kevin Hill, Assistant Director

Full recording of meetings can be found at: <https://www.youtube.com/channel/UCCzG3YwBWbvCj8BsTpbZNjw>

Minutes – September 2019 Meeting

DPR Financial Update

We had a profit of \$13,500 last year. As of August 2019, deficit of \$31,000.00. Summer day camp and payroll seem to be biggest part of the deficit. Summer Camp last year at the end of August were \$76,000., this year's expenses were \$75,000. Summer camp had a deficit of \$1,400 for the year. Revenue for summer camp was down 12%, the cause of this was because there were less registrants than before. Expenses were down 9%. Payroll last year was \$49,000, this year payroll is \$58, 674. The wage increase with payroll is helping to get more applicants. In future we make sure payroll doesn't increase

Summer Camp Wrap Up

In 2019 the summer camp had a deficit of \$1,400. Although the increase in staff is helpful, we need to keep an eye on payroll. This year 35 families took advantage of registering early. Deb and Nick will be addressing the payment plan and see if there is another way to help families without making them pay the whole fee up front. Currently there are 19 kids on the waiting list. Unfortunately, last year we lost 4 adult staff.

Old Home Day

Overall went very well. The event only lost just under \$300, which was considered good. A few changes should be made for next year. Chief was concerned about safety. Next year we could do with less Cole slaw, but need more burgers for next year. Clean up was a bit of an issue, will need to look into volunteers for next year. There was a mishap with the band, seems the band had ~~double booked and failed to make it to Deerfield to leave earlier than expected~~. Maybe look at getting a local band for next year. Auction cost was \$400 to do, revenue to go to the scholarship fund was \$1,400.

Playground Project

Items will be delivered on Friday September 13th. Looking for more volunteers. Everyone will be fed. Nick will reach out to Joe Chase for some advice on metallic ramps. Crew will start working right away. Ribbon cutting ceremony on September 21, 2019.

Tailgate Trunk or Treat

Tailgate trick-or-treat will be on October 27th. Would like the same people at the gate. Passes will stay the same as last year. Would like same parking as last year too. The only issue was people wanted to leave early, so maybe next year we shorten time by 30 minutes.

Adjournment

Motion: ~~Katie Wibby~~N. Brown moves to adjourn

Second: B. Giard

Vote: Yea ~~78~~, Nay 0, Abstained 0 - Motion Carries

Next Meeting Wednesday, October 2nd @ 6:00pm

The Minutes were Transcribed and Respectfully Submitted by Jennifer Marquis, ND, Recording Secretary.

~~*Pending Approval by the Parks & Recreation Commission*~~

8/31/2019

Program Name	G/L Number	2018 Balance	2019 Revenue	2019 Expenses	2019 Balance	Profit / Loss
Adult Co-Ed Softball	01	10,077.36	5,355.00	2,557.85	12,874.51	2,797.15
Adult PU Basketball	03	4,332.95	102.00	16.25	4,418.70	85.75
Adult Yoga	07	8,892.84	2,514.00	2,222.40	9,184.44	291.60
Gazebo Field	11	(24,589.51)		68.05	(24,657.56)	(68.05)
Old Home Day	12	(20,615.40)	4,845.00	5,129.66	(20,900.06)	(284.66)
Dances	13	6,191.92	2,435.00	1,206.88	7,420.04	1,228.12
Toddler Events	14	1,377.86		46.42	1,331.44	(46.42)
Trips	15	(6,283.73)	2,798.00	2,980.50	(6,466.23)	(182.50)
Youth Baseball	16	(9,586.54)	11,322.25	9,887.30	(8,151.59)	1,434.95
Youth Basketball	17	10,150.19	310.00	2,062.80	8,397.39	(1,752.80)
Youth Softball	18		3,303.00	4,528.10	(1,225.10)	(1,225.10)
Youth Flag Football	19		60.00	60.00	-	60.00
Youth Fall Soccer	20	(4,388.43)	11,820.75	1,265.06	6,167.26	10,555.69
Youth Hoop Classic	22	24,215.45	15,964.50	10,711.86	29,468.09	5,252.64
Youth Soccer Camps	23	2,252.15			2,252.15	-
Senior Programs	27	(5,163.16)	5,040.00	2,816.76	(2,939.92)	2,223.24
Nutrition 365	28	(5.73)	138.83		133.10	138.83
Summer Day Camp	34	53,910.47	75,686.00	77,082.37	52,514.10	(1,396.37)
3 and 3	35	6,736.56	1,090.00	168.75	7,657.81	921.25
Line Dancing	36	2,138.85		35.95	2,102.90	(35.95)
After School Programs	37	195,221.86	77,810.00	55,694.79	217,337.07	22,115.21
Full Body Blast	46	8,027.02	920.00	672.00	8,275.02	248.00
Postage	50	(932.74)		45.02	(977.76)	(45.02)
Special Events	52	(24,014.04)	254.00	2,589.46	(26,349.50)	(2,335.46)
FICA	54	(43,113.21)		9,039.90	(52,153.11)	(9,039.90)
Medi	55	(10,018.51)		2,114.28	(12,132.79)	(2,114.28)
Retirement	57	(3,880.83)		1,797.22	(5,678.05)	(1,797.22)
Capital Improvements	59	(26,214.67)		179.00	(26,393.67)	(179.00)
Equipment (Major)	60	(10,339.28)		3,288.56	(13,627.84)	(3,288.56)
Equipment M&R	61	(3,358.52)		1,292.85	(4,651.37)	(1,292.85)
Facility M&R	62	(7,663.91)		16,186.03	(23,849.94)	(16,186.03)
Vehicles	63	(10,685.09)		19.18	(10,704.27)	(19.18)
Vehicle M&R	64	(1,070.47)		638.99	(1,709.46)	(638.99)
Administration	98			36,380.11	(36,380.11)	(36,380.11)
Dormant Programs		(4,758.49)			(4,758.49)	-
		116,843.22	221,768.33	252,784.35	85,827.20	(30,956.02)

8/31/2018

Program Name	G/L Number	2017 Balance	2018 Revenue	2018 Expenses	2018 Balance	Profit / Loss
Adult Co-Ed Softball	01	6,895.32	6,176.70	7,105.97	5,966.05	(929.27)
Adult Dances	02	-			-	-
Adult PU Basketball	03	4,176.00	140.50	232.00	4,084.50	(91.50)
Adult PU Volleyball	04	(101.28)			(101.28)	-
Adult Tai-Chi	06	1,924.75			1,924.75	-
Adult Yoga	07	8,157.86	3,868.00	3,426.22	8,599.64	441.78
Concessions	10	1,812.23			1,812.23	-
Gazebo Field	11	(23,863.52)		496.35	(24,359.87)	(496.35)
Old Home Day	12	(14,790.67)	4,590.00	5,076.62	(15,277.29)	(486.62)
Teen Dances	13	6,850.34		393.79	6,456.55	(393.79)
Toddler Events	14	1,615.41		232.00	1,383.41	(232.00)
Trips	15	(7,374.87)	2,214.00	1,122.86	(6,283.73)	1,091.14
Youth Baseball	16	(7,627.63)	15,618.00	31,129.49	(23,139.12)	(15,511.49)
Youth Basketball	17	13,899.26	215.00	4,921.04	9,193.22	(4,706.04)
Youth Birthday Parties	18	619.00			619.00	-
Youth Flag Football	19	469.00			469.00	-
Youth Fall Soccer	20	(2,281.56)	9,415.00	2,485.33	4,648.11	6,929.67
Youth Hoop Camp	21	6,721.51			6,721.51	-
Youth Hoop Classic	22	21,239.94	16,540.76	13,347.63	24,433.07	3,193.13
Youth Soccer Camps	23	2,497.65		245.50	2,252.15	(245.50)
Youth Summer Flag Football	24	239.94			239.94	-
Youth Tennis Camp	25	(2,526.39)			(2,526.39)	-
Youth Travel Basketball	26	(1,223.09)			(1,223.09)	-
Senior Programs	27	(5,457.59)	5,544.00	3,804.52	(3,718.11)	1,739.48
Nutrition 365	28	(60.98)	91.75	120.00	(89.23)	(28.25)
Dodge Ball	29	(110.18)			(110.18)	-
Lil Hot Shots	30	(0.49)			(0.49)	-
Women's Hoop 101	31	44.00			44.00	-
Rec Ball	32	507.02			507.02	-
High School Hoops	33	211.00			211.00	-
Summer Day Camp	34	43,701.99	76,209.50	63,820.22	56,091.27	12,389.28
3 and 3	35	6,531.62	1,000.00	795.06	6,736.56	204.94
Line Dancing	36	2,370.85		232.00	2,138.85	(232.00)
After School Programs	37	152,511.60	88,294.00	61,332.39	179,473.21	26,961.61
Ball Room Dancing	38	35.00			35.00	-

Pilates	39	-		-	-
Salaries	40	(16,102.50)		(16,102.50)	-
Aerobics	41	608.55		608.55	-
Adult Tennis	42	10.49		10.49	-
Dance Camp	43	79.25		79.25	-
Zumba	44	4,949.63		4,949.63	-
**Joe Stone Good Sport Fund	45	(85.00)		(85.00)	-
Full Body Blast	46	7,687.18	2,931.00	2,656.60	7,961.58
Lacrosse	47	(104.00)			(104.00)
Adult Flag Football	48	(2,220.35)			(2,220.35)
SENRHBL Basketball Referee	49	(3,770.90)			(3,770.90)
Postage	50	(925.70)		4.69	(930.39)
Gymnastics	51	3,030.13			3,030.13
Special Events	52	(18,012.00)	1,845.00	8,322.41	(24,489.41)
Tutoring	53	734.49			734.49
FICA	54	(34,361.78)		6,712.29	(41,074.07)
Medi	55	(7,971.78)		1,569.84	(9,541.62)
Youth Wrestling (new 2016)	56	(1,761.30)		9.00	(1,770.30)
Retirement	57	(1,639.57)		1,569.66	(3,209.23)
		147,757.88	234,693.21	221,163.48	161,287.61
					13,529.73

SUMMARY > YTD AUG 2019
ACTIVE LINES ONLY

		2018	2019		
		PROFIT/LOSS	PROFIT/LOSS	+/-	
Adult Co-Ed Softball	01	(929.27)	2,797.15	\$ 3,726.42	
Old Home Day	12	(486.62)	(284.66)	\$ 201.96	
Dances	13	(393.79)	1,228.12	\$ 1,621.91	
Trips	15	1,091.14	(182.50)	\$ (1,273.64)	RED SOX TRIP - WAS IN SPECIAL EVENTS IN 2018
Youth Baseball	16	(15,511.49)	1,434.95	\$ 16,946.44	
Youth Basketball	17	(4,706.04)	(1,752.80)	\$ 2,953.24	
Youth Softball	18		(1,225.10)	\$ (1,225.10)	
Youth Fall Soccer	20	6,929.67	10,555.69	\$ 3,626.02	
Youth Hoop Classic	22	3,193.13	5,252.64	\$ 2,059.51	
Summer Day Camp	34	12,389.28	(1,396.37)	\$ (13,785.65)	
3 and 3	35	204.94	921.25	\$ 716.31	
After School Programs	37	26,961.61	22,115.21	\$ (4,846.40)	
Special Events	52	(6,477.41)	(2,335.46)	\$ 4,141.95	
FICA	54	(6,712.29)	(9,039.90)	\$ (2,327.61)	

\$ 15,721.34

OOT REF FEES
 COMBINE BB & SB FOR TOTALS

\$13,550 IN 2018 FOR MAJOR EQUIP & CAPITAL EXPS

ATTENDENCE DOWN

\$ 2,868.31

COMBINE WITH LINE 15

Medi	55	(1,569.84)	(2,114.28)	\$	(544.44)
Retirement	57	(1,569.66)	(1,797.22)	\$	(227.56)
Capital Improvements	59		(179.00)	\$	(179.00)
Equipment (Major)	60		(3,288.56)	\$	(3,288.56)
Equipment M&R	61		(1,292.85)	\$	(1,292.85)
Facility M&R	62		(16,186.03)	\$	(16,186.03)
Vehicles	63		(19.18)	\$	(19.18)
Vehicle M&R	64		(638.99)	\$	(638.99)
Administration	98		(36,380.11)	\$	(36,380.11)
MISC	Various	\$ 1,116.37	\$ 2,851.98	\$	1,735.61
		\$ 13,529.73	\$ (30,956.02)		\$ (44,485.75)