

TOWN OF DEERFIELD
Parks & Recreation Commission
November 6, 2019

Call to Order

6:00 pm: Chairman Libby called the meeting to order

Present: Brian Fisher, Jeff Shute, Tom Dubois, Brian Giard, Dwight Barnes, Katie Libby, Erica Menard, Jeff D'Agostino, Nate Brown, Terry Crotty

Present: Nick Lawrence, Director and Kevin Hill, Assistant Director

Full recording of meetings can be found at: <https://www.youtube.com/channel/UCCzG3YwBWbvCj8BsTpbZNjw>

Minutes - September 2019 Meeting

Motion: N. Brown moves to approve the minutes as written

Second: J. Shute

Discussion: N. Lawrence noted that, under Old Home Day, the bank actually didn't show up at all. K. Libby noted several attendance corrections and noted that N. Brown moved to adjourn the meeting with a vote of 9 in favor, 0 opposed and 0 abstained.

Vote to approve the Minutes as amended: Yea 9, Nay 0, Abstained 0 - Motion Carries

Minutes - October 2019 Meeting

Motion: E. Menard moves to approve the minutes as written

Second: N. Brown

Discussion: K. Libby noted several attendance corrections and asked that the Financial Update be corrected to note that there is not a deficit of \$12,000, but that the line has declined \$12,000 year over year. N. Brown made the motion to support the early bird pricing across all programs and J. Shute seconded that motion.

Vote to approve the Minutes as amended: Yea 9, Nay 0, Abstained 0 - Motion Carries

DPR Financial Update: Page 1 of balance sheet shows revenue down \$20,000 at end of October of last year. Page 2 of this year shows balance sheet shows revenue down to \$44,000. Currently within last year its down 76,000 since beginning of last year. Payroll expenses have increased, while the Program is still profitable, this area should be closely monitored and managed. There was \$13,5143 more in payroll labor than last year. summer day camp was \$82,000 this year and last year was \$71,000 last year. Members discussed the idea of putting forward a Warrant Article, perhaps for \$10,000 to support special events such as Winter Carnival and Old Home Day that don't generate revenue back into the Revolving Fund.

After School Clubhouse: There are 74 to 85 kids consistently through the 1st couple of months of after school. There is new group page on Facebook. At staff meeting there was talk about incorporating more activity-based clubs to give more focused activities to do each day throughout the weeks at after school. Parents night out is on December 6th. Deb mentioned at staff meeting she would like to incorporate more activity-based clubs.

Tail-gate trick-or-treat review: Event was pushed back from 27th to November 3rd because of weather. There were 184 cars this year, previous year there were 200. trick-or-treat. Dogs were very well represented. Concessions were sold out. Next year get 5 or 6 trash cans have one down each aisle. People tried to leave early, maybe shorten event to an hour.

Fall Soccer Review: Coach surveys have been sent out to coaches to try to get feedback on how the season went. Program had 165 kids. Had an end of season BBQ. All participants received a water bottle. Nets will be taken down. D. Barnes asked about the nets at Bicentennial Field, they seemed to come off the goals frequently. K. Hill

agreed and noted that they will look to replace the wires/straps that hold the nets to the frames next year. Thank you's have been sent out. This year there 165 kids registered this year. The revenue for soccer were \$13,000 expenses were \$8,000.

Youth Basketball: There were 62 participants across both boys and girls basketball. Opened up a page on Facebook similar to baseball and soccer where information and schedule changes and all that stuff will be. Meeting with Barrington on game schedule.

Other News: Sunday December 1st at the town Hall holiday parade and the holiday lighting at the gazebo.

Adjournment

Motion: N. Brown moves to adjourn

Second: B. Giard

Vote: Yea 10, Nay 0, Abstained 0 - Motion Carries

Next Meeting Wednesday, December 4th @ 6:00pm

The Minutes were Transcribed and Respectfully Submitted by Jennifer Marquis, ND, Recording Secretary.

Pending Approval by the Parks & Recreation Commission