



## Southern New Hampshire Planning Commission

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www.snhpc.org

### SNHPC Complete Streets Community Application Form – FINAL- Deerfield Center

SNHPC has been provided funding from NHDOT to work with up to three communities on a pilot project that embraces the Complete Streets vision. Put simply, complete streets are streets designed for all users of all ages and all abilities. Please fill out the following form no later than May 6th and return to Sylvia von Aulock at SNHPC.

Name of Municipality: Town of Deerfield

Contact Person and Title: Gerald Coogan, AICP, Town Planner

Contact Phone and Email: 603 748 – 5580; [gicoogan@gmail.com](mailto:gicoogan@gmail.com)

Authorizing Agent/ Title: Peter Schibbelhute, Chair, Planning Board

Project Title: Design of Deerfield Center for complete streets and traffic calming

Project Type: Please check at least one in first column and one in the second column.

*For clarification on project types, see attachment entitled -*

*Complete Streets Pilot Program: Project Menu Items for Communities.*

- |   |   |
|---|---|
| <input type="checkbox"/> Policy Development                     | <input type="checkbox"/> Urban            |
| <input type="checkbox"/> Pop-up Planning Initiative             | <input type="checkbox"/> Suburban         |
| <input checked="" type="checkbox"/> Design Standard Development | <input checked="" type="checkbox"/> Rural |
| <input type="checkbox"/> Education Outreach                     |   |

Project Description: ☒ Narrative, ☒ Map, ☒ Photo

Provide attachment including narrative, map of location, and photo. Please check all those that are included. Note, only narrative is required, not all are applicable.

Project Partners including land use boards, town officials, town staff or departments, citizens, agencies, businesses, consultants:

Board of Selectmen, Fire Chief, Town Road Agent, Library, two churches, property owners in Deerfield Center.

Proposed Project Time Frame: September to December 2016

Materials and Other Resources Needed (Note: SNHPC can assist your community in researching Pop-up planning Initiative material resources but this program does not fund the purchase of materials):

Tape; technical assistance regarding road design and re configuration.

**Public Meetings Anticipated Including Approximate Dates (Note: this could include Planning Board, Selectmen, or other public meetings)**

1. Initial informational meeting with the partners to discuss the proposed project – late August 2016.
2. Conduct field work and prepare a suggested road design for Church Street in Deerfield Center – September 2016.
3. Review findings with the project partners and Planning Board; revise the proposed design as appropriate – October 2016.
4. Present the final recommendations to the Board of Selectmen – November 2016

**Please let us know how complete streets could help your community by describing the following:**

1. What are the existing impediments (physical or otherwise) to full access for all users?

At present, the Church Street alignment is not defined. This design effort would narrow the traffic way and provide space for bicycling and walking on the road in Deerfield Center.

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2. How could improving access to streets in your community improve safety, expand opportunities for use of the public way, encourage economic development, and/or increase tourism opportunities?

This project both encourages and promotes Deerfield Center as a safe bicycling and walking opportunity for its residents and visitors. Deerfield has a walking trail system to which this project can connect. This effort would enhance the safety and promote the use of the public way for uses other than the automobile. Town boards and interested citizens have long discussed this project and this initiative would provide an opportunity to prepare a “trail run” to test its feasibility.

## Complete Streets component – Deerfield Center

This would be a design standard planning initiative. The Town and Planning Board have engaged in three major efforts regarding Deerfield Center: the PlanNH Design Charrette in 2000, the CLD Traffic Calming Study in 2003 and the Deerfield Village Design Charrette in 2013. In addition, Town officials met with Mr. James Marshall of the NH DOT and other DOT staff to discuss ways to improve the design of Church Street and the North Road / Church Street intersection. KNA has also provided guidance on this matter. As a result, there is a knowledge and information base from which to proceed.

In cooperation with its project partners, the Planning Board desires to apply a modified complete streets approach to Church Street and Deerfield Center by defining the width of the travelled way of Church Street and by providing a lane for bicycling and walking lane. The project will involve the close cooperation of the Deerfield Fire Department as they are located in the Center. It is to be determined if this project effort will include a new configuration for the intersection of North Road (aka NH Route 107) and Church Street. As noted, this initiative provides the opportunity to prepare a “trail run” to test its feasibility.

### Work Tasks:

1. Meet and organize the planning initiative and discuss how to proceed with the project; agree on the most practical approach to design the “trial run.”
2. Meet with the Fire Department, Library, Road Agent, property owners and interested persons to discuss the proposal and seek their input.
3. Prepare a design concept for the complete street / traffic calming project.
4. Review the design concept with the Planning Board, Board of Selectmen, Road Agent, Fire Department, property owners and interested person to receive their comments on the concept.
5. Modify the design concept based on local input.
6. Present the final design concept to the Planning Board, Board of Selectmen and Road Agent for approval.
7. Promote and publicize this effort through The Forum (local e newsletter), the Town’s website and written information.
8. Apply the design concept to Church Street.
9. Monitor the results of the “trail run.”

## **Complete Streets Pilot Program: Project Menu Items for Communities**

- Pop-up planning initiative
  - This will involve the planning of a temporary demonstration street segment, using materials such as tape and bollards to delineate bike lanes, wider sidewalks, or other Complete Street-recommended elements. Maximum length of street should not exceed 1,000 feet or two blocks, whichever is more applicable.
- Policy/resolution development
  - This will assist your municipality toward developing a CS policy, using nationwide best practices and New Hampshire examples as guidelines.
- Design standards
  - This will assist your municipality in developing design standards. A review and commentary on the appropriateness of existing planning documents could also be included if desired.
- Education/outreach
  - This will involve educational assistance within a town. Planning commission staff will recruit individuals in whose communities Complete Streets have been explored in an effort to share experiences, successes, and challenges.