

DEERFIELD PLANNING BOARD
DEERFIELD, NEW HAMPSHIRE
MAY 8, 2019

MINUTES OF MEETING

PRESENT: Board members Peter Schibbelhute, Robert Cote, Harriet Cady, Selectmen's Representative Fred McGarry. Also present Cameron Prolman, SNHPC, and Jane Boucher, secretary.

7PM Chairman Peter Schibbelhute called the meeting to order.

APPROVAL OF MANIFEST

Fred McGarry moved to approve the manifest in the amount of \$1442.49 and a time sheet for Jane Boucher. (SNHPC \$559.04: SNHPC \$883.45: time sheet 20 Hours). Robert Cote seconded. Voted in favor.

APPROVAL OF MINUTES

Harriet Cady moved to approve the minutes of April 24, 2019. Fred McGarry seconded. Voted in favor.

THIBEAULT SUBDIVISION/ MAJOR JOHN SIMPSON WAY

After a site visit on April 28, Fred McGarry provided a list of items to be addressed at the subdivision on Major John Simpson Way. The secretary was instructed to send a copy to both Aaron Firman, Thibeault Construction, and Jeff Quirk, KNA.

7:15PM CONCEPTUAL MEETING/SCOTT FRANKIEWICZ FOR KEVIN COLE/MCCARRON SUBDIVISION
Scott Frankiewicz was present.

Mr. Frankiewicz advised that they received approval from NHDES wetlands bureau for the temporary sediment control plan as well as an e-mail from David Price advising they implement the plan as soon as possible with weekly updates. Mark West will provide them with the stream/wetland restoration plan by May 15, 2019.

Mr. Frankiewicz provided a Temporary Erosion Control Plan for the site outlining the proposed work to be done on the site. He showed the disturbed areas and proposed sediment traps. He noted that a 24" culvert is currently on site however the original plan does show a 60 " proposed arched culvert.

Board members agreed that a memo be sent to Code Enforcement Officer Richard Pelletier recommending that he lift the Cease and Desist Order in place to allow the erosion control measures to take place.

Harriet Cady moved that a memo be sent to Code Enforcement Officer Richard Pelletier noting that the Planning Board recommends lifting the cease and desist order for the McCarron

Subdivision (Map 413 Lot 7) to allow for construction of temporary erosion control plan as shown with the culvert as shown on the original plan. Plan shown as "Temporary Erosion Control Plan" McCarron Road, Deerfield, NH (Map 413 Lot 7) prepared by Brown Engineering and Survey LLC dated 4/10/19. Fred McGarry seconded. Voted in favor.

PLANNING BOARD POLICIES/PROCEDURES

Harriet Cady , after reviewing the "Planning Board Policies/Procedure", said that she had some questions .Page 197 Have the selectmen designated and alternate if the selectmen ex officio cannot serve. Fred McGarry replied that Richard Pitman has been named alternate. .Page 200 Conflicts of Interest. Ms. Cady felt that the appointment of the Building Inspector as an alternate violates the impartiality of the rules and is a conflict of interest. Board members felt that this was not a conflict of interest. Cameron Prolman will contact Attorney James Raymond for his opinion . Page 202 Harriet Cady questioned if applications for subdivisions and site plan reviews have been approved. Ms. Cady was informed that they have been approved. .Page 203 "Decisions" Harriet Cady questioned if 65 or 90 days was time for acceptance. Fred McGarry replied that 65 days was the time to take action after acceptance.

Harriet Cady provided copies of "Riggins Rules/Suggestions for Effective and Ethical Service on a Municipal Board for the members to reviews.

Robert Cote noted that Page 205 referred to the Historic District Commission which we do not have. The correct name should be Heritage commission.

Mr. Cote also questioned Page 201 "Meetings". "Regular meetings shall be held at least monthly. It was confirmed that this is how the statutes read.

ELECTION OF VICE CHAIR

Peter Schibbelhute moved to elect Fred McGarry to serve as Vice Chair of the Planning Board. Harriet Cady seconded. Voted in favor.

The meeting was adjourned at 8PM.

Recorded and transcribed by Jane Boucher
Pending Approval by the Planning Board