

DEERFIELD PLANNING BOARD  
DEERFIELD, NEW HAMPSHIRE  
FEBRUARY 9, 2022

MINUTES OF MEETING

PRESENT: Board members Peter Schibbelhute, Fred McGarry, Board of Selectmen's Representative, William Perron, Robert Cote, Donald Wyman. Also present Cameron Prolman, SNHPC, and Jane Boucher, secretary.

7PM Chair Peter Schibbelhute called the meeting to order.

APPROVAL OF MANIFEST

Fred McGarry moved to approve the manifest in the amount of \$458.61 and a time sheet for Jane Boucher. (\$458.61 SNHPC, time sheet 20 hours) Robert Cote seconded. Voted in favor.

APPROVAL OF MINUTES

Fred McGarry moved to approve the minutes of January 26, 2022. Robert Cote seconded. The following corrections were made to the minutes:

. Page 2 Paragraph 7: Correct to read "Move one driveway pull out between culverts in order to eliminate the southerly most pull out."

Voted in favor with William Perron abstaining.

RELEASE BONDS/EVERSOURCE

Board members reviewed a request from Eversource to release four bonds being held . Jeff Quirk, KNA, recommended fully releasing two of the bonds and a partial release on two.

. \$30,000 fully release  
. \$20,000 Release \$18,000  
. \$45,000 Fully Release  
. \$7,000 Release \$6,000

A copy of Jeff Quirks letter outlining the release is attached to these minutes.

Fred McGarry moved to authorize the Chair to sign the letter requesting the release of bonds held by the Town for Eversource. Robert Cote seconded. Voted in favor.

ANNUAL TOWN REPORT

Cameron Prolman provided copies of the Annual Report. This will be submitted to be included in the Annual Report.

MASTER PLAN

Cameron Prolman provided copies of the proposed timeline for the Master Plan. Five Tasks were included

. Form a Master Plan Update Committee  
. Community Survey  
. Community Visioning Session

PLANNING BOARD 2/9/22

- . Vision Statement Development
- . Land Use Chapter Development

Cameron Prolman said the first thing is to form a Master Plan Update Committee. He said he has a preliminary draft of questions for the survey. He reiterated that first a committee has to be named. He suggested that five to seven people be named and they meet once a month.

Peter Schibbelhute felt that the committee should meet with the Planning Board as well.

The Board agreed that letters requesting a volunteer to serve on the committee be sent to the School Board, Conservation Commission, Heritage Commission, Board of Adjustment, and Parks and Recreation. A member of the Planning Board will also be named to serve on the Committee. Cameron Prolman will send out letters requesting names.

Chair Schibbelhute said that the Committee, once named, first meet with the Planning Board.

Erroll Rhodes suggested that the information be posted on the web site.

The meeting was adjourned at 7:45PM.

Recorded and transcribed by Jane Boucher  
Pending Approval by the Planning Board



KEACH-NORDSTROM ASSOCIATES, INC.

Mr. Peter Schibbelhute, Planning Board Chairman  
Town of Deerfield  
8 Raymond Road  
Deerfield, New Hampshire 03037

February 7, 2022  
KNA # 17-1018-1

**Project:** Eversource Energy Co. (Bond Administration)  
Deerfield, New Hampshire

Dear Mr. Schibbelhute:

I understand Eversource has requested the release of the following bonds.

- ✓ 1. Bond #107117839 (\$30,000) for structure replacements on line 391, 373, and 385.  
*I can confirm this work has been completed and all disturbed areas have been restored (see attached report from 1-14-2021).*
- 2. Bond #107322566 (\$20,000) for structure replacements on line 373.  
✓ *I can confirm this work has been completed but since the work areas are currently covered with snow I cannot determine if all disturbed areas have been restored (see attached report from 2-1-2022).*
- ✓ 3. Bond #107393332 (\$45,000) for structure replacements on Line G146  
*I can confirm this work has been completed and all disturbed areas have been restored (see attached report from 11-12-2021)*
- ✓ 4. Bond #107330734 (\$7,000) for structure replacements off Cate Road.  
*I can confirm this work has been completed but since the work areas are currently covered with snow I cannot determine if all disturbed areas have been restored (see attached report from 2-1-2022).*

So based on the above we recommend full release of items 1 & 3 (\$30,000 + \$45,000) and a partial release of items 2 & 4 (\$18,000 + \$6,000). We recommend the remaining amounts \$2,000 and \$1,000 respectively remain in place until a more thorough inspection of the two sites noted in items 2 & 4 can be completed later in the spring.

Sincerely,

Jeff Quirk

Senior Project Engineer

Cc. Adam Shoukimas – Eversource Energy

Civil Engineering

Land Planning

Landscape Architecture

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