

**Town of Deerfield
Trustee of the Trust Funds
8 Raymond Road
Deerfield, NH 03037**

Meeting Minutes

Attendees: Glenn Meyers, Joanna Waring and John Reagan

The meeting began at 3:00 pm via Zoom

- 1) Reviewed the MS-9's for the Capital Reserve Funds, Common Trust Funds and the Cemetery Common Funds.
- 2) Reviewed and approved the Investment Policy. John Reagan made a motion to accept the Investment policy as is with no changes. The board agreed.
- 3) Reviewed the Cemetery Common Trust Fund A and Trust Fund B. We discussed the combining of the 2 trust funds to create one Cemetery Common Trust Fund. It was decided that there was no reason to maintain 2 separate funds since some of the cemeteries were represented in both funds. We will follow up with Cambridge Trust Co on implementing this change.
- 4) Discussed ways in which the cemetery trustees can streamline their process for:
 - a. Determining how much money they have available
 - b. What they can use the funds for
 - c. Separation of duties as to the allocating of the funds

The meeting adjourned at 4:15