



TOWN OF DEERFIELD

OFFICE OF THE BOARD OF ADJUSTMENT

APPLICATION FOR A SPECIAL EXCEPTION

Do not write in this space.

Case No _____

Date Filed _____

Application Fee: \$100.00 plus \$8.10 for each applicant and abutter to defray the cost of certified mailing. Payable to: ***Town of Deerfield, NH 03037.***

Mail completed form, fee, and all supporting documentation, or deliver to the town clerk's office.

Board of Adjustment
Town of Deerfield
P.O. Box 159
Deerfield, NH 03037

Name of Applicant _____

Address _____

Phone or Cell _____

Email _____

Owner (if same as applicant, write "SAME") _____

Location of property (street, number, sub-division & lot number) _____

SUBMITTALS:

- A copy of the DENIAL of the original request for which relief is being sought bearing the signature of the town official DENYING the request and the date of the DENIAL.
- Map showing the parcel of land [e.g., tax map from Selectman's Office] and all adjacent properties.
- Scaled Drawing showing all buildings and setbacks to adjacent properties; any water bodies or wetlands; driveways; and rights of way, etc.

- If the request includes modification of existing buildings: scaled drawing of the current floor plan and the proposed floor plan.
- A notarized letter of authorization when the property owner will not be present and someone else is to represent the applicant when the case is heard.
- Letters of agreement from the Department of Environmental Services or the Department of Transportation, if applicable.
- Applicant shall include a full abutters list in the format shown below:

Name: _____	Name: _____	Name: _____
Address: _____	Address: _____	Address: _____
Map _____ Lot _____	Map _____ Lot _____	Map _____ Lot _____

- If any of the submittals are larger than 8½" by 11" then 8 copies must be provided.

Note: This application is not acceptable unless all required statements and submittals have been made. Additional information may be supplied on separate sheets if the space provided is inadequate.

Additional information regarding the requirements for a special exception can be found in the Town Of Deerfield Zoning Ordinance. It can be found at www.townofdeerfieldnh.com, at the town library, or at the town offices.

Description of proposed use showing justification for a special exception as specified in the zoning ordinance, article II section 204.1

Explain how the proposal meets the special exception criteria as specified in article II, section 206 of the Deerfield Zoning Ordinance (list all criteria from ordinance).

Criteria 1 - _____

Criteria 2 - _____

Criteria 3 - _____

Criteria 4 (a, b, c, d) - _____

Criteria 5 - _____

Criteria 6 - _____

Applicant _____ Date _____
(signature)