

TOWN OF DEERFIELD, NH
ZONING BOARD OF APPEALS
George B. White Building
8 Raymond Rd. Deerfield, NH 03037

March 26, 2024
Meeting Minutes

Meeting called to order at 7:15 PM

Roll Call: Present - Spencer Tate, George Thompson, Amy Lockwood, Skip Kelley,
Rob Prieto
Not Present - James McDonald, Tony DiMauro

Mr. Prieto and Mr. Kelley were appointed as voting members for this meeting.

Approval of Minutes: Ms. Lockwood requested a change to the minutes of the 1/23/24 meeting, on the public hearing on page two to read "Board received request for rehearing letter." Mr. Thompson made a motion to approve the minutes as amended, seconded by Mr. Tate. All in favor, motion passed.

Mr. Tate stated there are no new applications for this meeting. He also provided an update that Case 23-16 is moving forward through the housing appeals board.

Ms. Lockwood presented a draft of the Rules of Procedure. Mr. Tate said they should be sent to the Municipal Board Association for review and should be discussed at the April meeting, then they will be posted and the board will receive comments/discussion from the public at the May meeting.

Mr. Kelley asked why Deerfield doesn't record variances. He suggested that the town should, that the property owner would bring to the registry and get it recorded, then provide the book & page number to the building inspector and building permits would not be issued without that information first. This doesn't create additional responsibility for the board, it falls on the property owner. There was no opposition from the board to doing this. Ms. Lockwood will add it to the Rules of Procedure before they get sent to the Municipal Board Association.

Mr. Tate discussed ZBA membership and upcoming officer vacancies with the board. Mr. DiMauro's & Ms. Lockwood's terms will be up, along with Mr. Kelley's term as an alternate. Mr. Kelley can be reappointed if he would like. If not, there will be two alternate and two officer vacancies; vice-chair and clerk.

Meeting was adjourned at 8:02 PM.

These minutes were transcribed and respectfully submitted by
Tina St. Peter, Recording Secretary